

Operational Decision Record

Publication Date 07 March 2024	Decision Reference Number 5102
Decision Title Further extension of temporary legal staffing to support the Asset Rationalisation programme.	
Decision Value £110,686	
Revenue or Capital Spend? Revenue spend recharged to capital.	
Spend Control Approval	
Has the spend been approved by Spend Control Board? x Yes <input type="checkbox"/> No <input type="checkbox"/> n/a Spend Control Board approval reference number: 7736	
Department - Growth and City Development	
Contact Officer (Name, job title, and contact details)	
Beverley Gouveia – Development and Disposals Manager and Malcolm Townroe – Director of Legal and Governance	
Decision Taken	
To extend the tenure of the currently appointed locum in order to support the asset rationalisation programme through the use of a compliant framework arrangement.	
Reasons for Decision and Background Information	
There is insufficient capacity in the Legal Team to fully support the Asset Rationalisation Programme on top of business as usual work. The currently engaged locum is fully au fait with the Council's systems and continuation of their engagement is a pragmatic solution to the resource problem. Steps will still be taken to try and secure suitably qualified directly employed staff on temporary contracts but this has previously proved difficult in a challenging employment market.	
Other Options Considered and why these were rejected	
Outsourcing of work to the private sector – discounted in part because of the nature of the work and the higher cost.	
Reasons why this decision is classified as operational	

This is an operational decision as it involves resource provision to deliver Council priorities.

Additional Information

- **It is recommended that you seek and include finance advice where your decision has financial implications.**

You should also consider:

- obtaining and recording advice if necessary from legal, finance or other colleagues
- informing relevant ward councillors if a decision particularly affects their ward
- whether an EIA, DPIA, Carbon Impact assessment or consultation exercise is required for this decision
- for capital spend, confirmation that the decision has been through the appropriate capital approval processes
- referring to any related previous decisions
- risks of the decision and any mitigation of those risks
- if the decision is approving capital spend, please include confirmation that the Chief Finance Officer has agreed to it.

Decision Maker (Name and Job Title)

Sajeeda Rose – Corporate Director for Growth and City Development

Scheme of Delegation Reference Number

One

Date Decision Taken

06/03/24