

Operational Decision Record

Publication Date 15 August 2024	Decision Reference Number 5162
Decision Title	
Laptop refresh programme for Housing Services	
Decision Value	
£270,000	
Revenue or Capital Spend?	
Capital	
Spend Control Approval	
Has the spend been approved by Spend Control Board? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a Spend Control Board approval reference number: 5517	
Department	
Housing Services	
Contact Officer (Name, job title, and contact details)	
Tony Sowter, Technical Innovation Manager, tony.sowter@nottinghamcity.gov.uk	
Decision Taken	
To release £270K of the reserve capital funds which have been allocated to systematically replace the laptop machines for Housing Services. This approach is aligned with the strategy that NCC Corporate IT deploy for the rest of NCC colleagues and has been signed off by the Head of Corporate IT.	
Reasons for Decision and Background Information	
<p>The existing laptops were originally purchased in 2018/19 so are getting to the age where they are causing IT issues and speed issues. This is leading to lack of efficiency for Housing Services colleagues.</p> <p>There is £400,000 allocated in reserve funds over 3 years for this project. This request is to release the first 2 years allocation of £270,000 after which a decision will be taken whether the final year's budget is required and, if so, an additional request will be made to release these funds.</p>	
Other Options Considered and why these were rejected	
<p>The only other option would be to keep using the existing hardware and replace reactively when individual systems become unusable. This approach would cause far more disruption to users and put more strain on the Corporate IT service. Additionally, going through the approach recommended in this paper is more cost-effective as the replacement laptops are purchased in bulk.</p>	

Reasons why this decision is classified as operational
Decision pertains to IT equipment for Council Colleagues and access to HRA capital funds already in budget.
Additional Information
The item was presented as part of the HRA Capital Programme budget that was signed off at the Executive Board on 13 th Feb 2024.
Decision Maker (Name and Job Title)
Sajeeda Rose, CEO, formerly Corporate Director, Growth and City Development
Scheme of Delegation Reference Number
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Date Decision Taken
15 August 2024