

## Operational Executive Decision-Making Form

### Operational Decision Record

Publication Date 06 September 2024	Decision Reference Number 5168
<b>Decision Title</b>	
Newstead Abbey Development Phase	
<b>Decision Value</b>	
£130,000	
<b>Revenue or Capital Spend?</b>	
Revenue	
<b>Department</b>	
Leisure & Culture, Museums	
<b>Contact Officer (Name, job title, and contact details)</b>	
Rachael Evans, Museums Development Manager, 07904 602467	
<b>Decision Taken</b>	
Approval is sought tender and award 4 separate contracts to the sum of £130,000	
<b>Reasons for Decision and Background Information</b>	
<p>Newstead Abbey is on the Heritage at Risk Register primarily because of the poor state of its roofs and insufficient rainwater goods causing internal damage from water ingress. In order to seek further grant funding to repair the roofs Historic England have grant funded the Museum Service £104,000 to tender and contract a specialist professional team [Conservation accredited architect, structural engineer, quantity surveyor and scaffolding designer] to develop the project to RIBA stage 4 by December 2024. The 10% match funding [£26,000] has been ringfenced from Arts Council England National Portfolio Organisation annual grant and therefore there is no cost to the Council.</p> <p>Therefore, approval is sought to tender for, and award contracts to, the professional team listed above.</p>	
<b>Other Options Considered and why these were rejected</b>	
Do nothing would mean a programme of repairs would not be developed to a sufficient standard to enable the Service to lever in additional funds to deliver the	

repairs. Newstead Abbey would remain at risk and the cost of repairs would then fall to the Council. Therefore, the option to do nothing has been rejected.

**Reasons why this decision is classified as operational**

Delivering updated condition surveys and schedules of repairs is routine for the Service. All surveys require updating every 5 years.

**Additional Information**

You should consider:

- obtaining and recording advice if necessary from legal, finance or other colleagues
- informing relevant ward councillors if a decision particularly affects their ward
- whether an EIA, DPIA, Carbon Impact assessment or consultation exercise is required for this decision
- for capital spend, confirmation that the decision has been through the appropriate capital approval processes
- referring to any related previous decisions
- risks of the decision and any mitigation of those risks
- if the decision is approving capital spend, please include confirmation that the Chief Finance Officer has agreed to it.

**Decision Maker (Name and Job Title)**

Colin Parr, Corporate Director – Communities, Environment & Resident Services



**Scheme of Delegation Reference Number**

1

**Date Decision Taken**

05.09.24