

## Audit Committee Recommendation Tracker 2024/25

### 1 Purpose

This document will collate and track progress of all recommendations made by the Audit Committee to the Executive and Senior Managers throughout the year, and to log the responses to the recommendations. The explanation of terms used can be found in section 3.

### 2 Audit Committee Recommendations to the Executive and Senior Managers

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Response and next steps	Key contacts
230331-78-3	Annual Report of Health and Safety within the Council	Include statistics and trends within future reports.	31/03/23	Complete	Reported to Committee September 2024	Paul Millward
230630-6-5 & 6	Financial Controls Assessment	Audit Committee to establish a financial controls sub-group / new panels.	30/06/23	Awaiting Consideration	Consideration of what resources may be available to prioritise to such groups. Name and the remit of such a sub-group needs to be established by the Committee and the lead officer for the Committee.	Audit Committee/ Shabana Kausar
230728-21-2	Statement of Accounts Progress Update	To receive the external auditor opinion on the financial statements for 2019/20 at the Committee meeting on 24 November 2023 if available;	28/07/23	Complete	Audit Findings report presented to Committee September 2024	Shabana Kausar/ Andrew Smith

230728-27	Audit Committee Work Programme	An item or discussion on procurements and how the Real Living Wage would filter down through suppliers.	28/07/23	Awaiting Consideration	Audit & Scrutiny Officer to support this activity.	Tony Barry
240726-25-2	Update on Theme 2 Asset Management of Together for Nottingham Plan and IAB Instruction 2.8.	That as part of its policy development role, the relevant Overview and Scrutiny Committee consider the emerging Disposals Policy particularly around assets that have a social or economic value.		Awaiting Consideration		
240726-25-3	Update on Theme 2 Asset Management of Together for Nottingham Plan and IAB Instruction 2.8.	That a breakdown of the number of properties disposed of internally and externally be provided, as well as a list of the different agents used when a property has been disposed of externally	10/09/24	Awaiting Consideration	Information collation underway	Bev Gouveia
24240726 - 26	External Audit Update	Chair to write to the relevant authorities outlining the Council's concerns in regards to the performance of the external auditors	28/07/24	Complete	Letter sent August 2024	Cllr Williams

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### 3 Explanation of terms used

Recommendation reference number - each recommendation added to this tracker will be assigned a unique reference number eg 220511-3-1, where 220511 represents the date of the meeting, -3 is the minute number, and -1 is the recommendation number.

Progress status - this column indicates individual progress status for each recommendation and will present 1 of 3 options:

- Responded to/Accepted/Approved - Green
- Awaiting Consideration – Amber
- Rejected - Red

Response and next steps - this column will include details on why a specific recommendation was accepted or rejected, and where appropriate, will indicate what the next steps are for the officers or councillors.