

JAD.

REF NO  
**1836**  
Constitutional Services  
Use Only

**Delegated Decision Making Form**  
**(only Delegations 232-251 only - Executive Officer Decisions)**

<b>Decision Type</b>	Officer																											
<b>Department</b>	Development																											
<b>Subject</b>	Units 7 and 8 Salisbury Square, Salisbury Street, Radford, Nottingham, NG7 2AB																											
<b>Decision</b>	<p>Subject to call-in: Yes</p> <p><b>If NOT subject to call-in</b> Reason and who consulted: Total value of decision is less than £10,000</p> <p>Total value of decision: £30,330.45</p> <p><b>Revenue or Capital:</b> Capital (Expenditure)</p>																											
<b>Decision taken</b>	To replace the roofs at Units 7 and 8 Salisbury Square due to them being irreparable.																											
<b>Exempt Decision Reason for exemption</b> (including public interest reason)	<p>Yes - appendix only</p> <p>The additional information sheet attached to this decision is exempt from publication under paragraphs 1 of Schedule 12A to the Local Government Act 1972 because it contains Information relating to any individual and 2 of Schedule 12A to the Local Government Act 1972 because it contains Information which is likely to reveal the identity of an individual. It is not in the public interest to disclose this information because the personal information if published could result in the Council being open to challenge under Data Protection legislation.</p>																											
<b>Other options considered</b> (with reasons for rejecting options not favoured)	<p>1. Replacement of the roofs at Units 7 and 8 Salisbury Square (Chosen Option);</p> <p>2. Repair the Roofs at Unit 7 and 8 Salisbury Square. This option was disregarded due to the roofs being in an irreparable condition.</p>																											
<b>Reason for Decision</b>	Under clause 4.1 of the lease dated 27 <sup>th</sup> December 2012 the Council are responsible for the repair and upkeep of the roofs on Units 7 and 8 Salisbury Square.																											
<b>Affected Wards</b>	Radford and Park Ward																											
<b>Advice sought</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Yes</th> <th style="text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td>Legal</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Finance</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Human Resources</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Equality &amp; Community Relations Team</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Voluntary and Community Sector</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Grants Team</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Procurement</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Other (please specify)</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </tbody> </table>		Yes	No	Legal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Human Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Equality & Community Relations Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Voluntary and Community Sector	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Grants Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Procurement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other (please specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Yes	No																										
Legal	<input type="checkbox"/>	<input checked="" type="checkbox"/>																										
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>																										
Human Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>																										
Equality & Community Relations Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>																										
Voluntary and Community Sector	<input type="checkbox"/>	<input checked="" type="checkbox"/>																										
Grants Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>																										
Procurement	<input type="checkbox"/>	<input checked="" type="checkbox"/>																										
Other (please specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>																										

**Details of consultations undertaken**

	Yes	No	Name and Date
Portfolio Holder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Ward Councillors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Area Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Other Council Bodies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Corp. Directors Affected	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Trades Unions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Minority Group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Others (Specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

Reasons for not consulting  
 There has been no express consultation about this decision, but regular meetings take place with the Portfolio Holder and Director of Strategic Asset and Property Management on general property matters, which may include this matter. The Decision relates to a day to day business matter where further consultation is not deemed appropriate.

**Consultation outcomes**

N/A

**Background to the decision**

Currently Units 7 & 8 Salisbury Square are currently tenanted on a 6 year lease. The roofs are around 30 years old and reached the end of their economic life and are leaking in numerous areas over the two units. Under clause 4.1 of the lease it is the Council's responsibility to repair and maintain the roofs. Three quotes have been obtained through the SCAPE framework agreement to have the works completed. The quotes for the works range between £30,330.45 and £50,734.13. The quotes have been attached as an exempt appendix to this document.

**Declared interests**

None

**Dispensation by Standards Committee**

Date: N/A	Dispensation Reference: N/A
-----------	-----------------------------

**Equalities**

Has the equality impact of the decision been assessed?  
 NO – Not required   
 YES – equality impact assessment attached

**Social Value implications**

There are no Social Value Implications that relate to this Decision.

**Crime and Disorder implications**




There are no Crime and Disorder Implications that relate to this Decision

**Background Papers**

There are no Background Papers which this Decision relies upon.

**Published documents**

There are no Published Documents that have been relied upon to make this Decision.

<b>Uniform / Property Ref (If applicable)</b>	Philip Le Couteur 		
<b>Contact Person</b>	Philip Le Couteur, Estates Surveyor phil.lecouteur@nottinghamcity.gov.uk	<b>Contact No.</b>	<b>Ext: 62494</b>
<b>Scheme of Delegation Reference Number</b>	250 - Council Owned Land and Property – Property Trading Account		
<b>Property Manager</b>	Rizvan Shafiq		
<b>Signature</b>		<b>Date:</b> 24/2/14	
<b>Acting Head of Estates</b>	Simon Peters		
<b>Signature</b>		<b>Date:</b> 26.3.14	

**To be completed by Constitutional Services**

Date published: 02/02/15

Last date for Call-in: 09/02/15