

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	1849
Author:	Jennifer Hardy
Department:	Children and Families
Contact:	Jennifer Hardy (Job Title: Project Manager, Email: jennifer.hardy@nottinghamcity.gov.uk , Phone: 01158765629)
Subject:	Approval to procure temporary classroom accommodation
Total Value:	£190,000 (Type: Capital and Revenue)
Decision Being Taken:	To approve the procurement of temporary classroom accommodation to be located at Westbury Special School, Bilborough. This will be procured through the Crown Commercial Service (formerly the Government Procurement Service) framework RM875.
Reasons for the Decision(s)	<p>Temporary accommodation is required at Westbury Special School for two years. This is part of the rationalisation of the Alternative Provision offer in Nottingham, to ensure children are educated in the most appropriate locations.</p> <p>The cost of renting this double classroom unit is as follows:</p> <p>Installation costs - £93,710 Unit hire for two years - £96,290</p> <p>The capital costs of £93,710 will be funded by the Health and Safety Contingency (16859 and 13676) within the Children and Adults Capital Programme. The revenue costs of £96,290 will be funded by an uncommitted Building Schools for the Future revenue allocation for ongoing costs that have not been incurred in 14/15.</p>
Other Options Considered:	None, this is the best option available.
Background Papers:	None

Published Works:	None
Affected Wards:	Citywide
Colleague / Councillor Interests:	None
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	This decision does not have a detrimental effect.
Equality:	Please login to the system to view the EIA document: EIA_Westbury temporary accomodation.doc
Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	17/02/2015
Advice Sought:	Legal, Finance, Procurement, Equality and Diversity
Legal Advice:	This report does not raise any significant legal issues as the works are to be procured through a compliant framework. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 27/01/2015.
Finance Advice:	<p>The hire of temporary classroom accomodation does not meet the criteria for capital expenditure, therefore, hire costs of £96,290 will be a revenue cost (cc5681). There are available resources within uncommitted BSF revenue allocations set aside for ongoing works.</p> <p>The installation costs of £93,710 can be capitalised and funding is available from the Health and Safety contingency fund already included in the capital programme. The capital programme will be amended in respect of the £93,710 capital element.</p> <p>Advice provided by Tina Adams (Capital and taxation Manager) on 21/01/2015.</p>
Procurement Advice:	<p>There are no significant procurement concerns with this approach as CCS framework RM875 offers a compliant and value for money option for the provision of temporary classrooms.</p> <p>Advice provided by Sue Oliver (Category Manager - Procurement) on 22/01/2015.</p>

**Equality and Diversity
Advice:**

The proposal doesn't offer any significant issues re: equality and indeed provides young people with improved provision that will enable educational opportunities.
Advice provided by Adisa Djan (Equalities and Diversity Consultant) on 28/01/2015.

Signatures

Jon Collins (Leader & PH Strategic Regeneration & Schools)
SIGNED and Dated: 10/02/2015
Alison Michalska (Corporate Director for Children and Adults)
SIGNED and Dated: 02/02/2015

Equality Impact Assessment Form (Page 1 of 2)

Title of EIA/ DDM: Approval to spend £190,000 on temporary classroom accommodation at Westbury Special School.

Name of Author: Jennifer Hardy

Department: Children and Adults
Fielding

Director: Pat and Sarah

Service Area: School Organisation

Strategic Budget EIA Y/N

Author (assigned to Covalent): As above

Brief description of proposal / policy / service being assessed:

Temporary accommodation is required on the site of Westbury Special School to accommodate children who are not able to attend mainstream school.

Information used to analyse the effects on equality:

Analysis of the May School census for all schools in Nottingham, to understand the impact of this funding on the pupil population of the city.

	Could particularly benefit X	May adversely impact X	How different groups could be affected (Summary of impacts)	Details of actions to reduce negative or increase positive impact (or why action isn't possible)
People from different ethnic groups.	<input type="checkbox"/>	<input type="checkbox"/>	<p>This proposal seeks to add temporary classroom accommodation to Westbury Special School, attended by children across the city. The May 2014 school census data was used to assess the equalities impact.</p> <p>26.1% of pupils in Nottingham speak English as an Additional Language, 31.8% of children qualify for free school meals (data collected before free school meals became available for all Key Stage One pupils) and 13.4% of children in Nottingham Schools have special educational needs.</p>	Not needed
Men	<input type="checkbox"/>	<input type="checkbox"/>		
Women	<input type="checkbox"/>	<input type="checkbox"/>		
Trans	<input type="checkbox"/>	<input type="checkbox"/>		
Disabled people or carers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Pregnancy/ Maternity	<input type="checkbox"/>	<input type="checkbox"/>		
People of different faiths/ beliefs and those with none.	<input type="checkbox"/>	<input type="checkbox"/>		
Lesbian, gay or bisexual people.	<input type="checkbox"/>	<input type="checkbox"/>		
Older	<input type="checkbox"/>	<input type="checkbox"/>		
Younger	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults).	<input type="checkbox"/>	<input type="checkbox"/>		

***Please underline the group(s)
/issue more adversely affected
or which benefits.***

Outcome(s) of equality impact assessment:

- No major change needed •Adjust the policy/proposal •Adverse impact but continue
- Stop and remove the policy/proposal

Arrangements for future monitoring of equality impact of this proposal / policy / service:

None planned

Approved by (manager signature):

Jennifer Hardy
Project Manager
0115 87 65629

Date sent to equality team for publishing:

23 January 2015

Before you send your EIA to the Equality and Community Relations Team for scrutiny, have you:

1. Read the guidance and good practice EIA's
<http://www.nottinghamcity.gov.uk/article/25573/Equality-Impact-Assessment>
2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly when this is going to happen.
7. Clearly cross referenced your impacts with SMART actions.