



EastMidlandsSharedServices

## **EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE**

**MINUTES of the meeting held at Goscote Committee Room - County Hall,  
Leicestershire, LE3 8RB on 15 December 2014 from 10.37 - 11.53**

### **Leicestershire County Council**

- ✓ Councillor Byron Rhodes (Chair)
- ✓ Councillor Peter Osborne

### **Nottingham City Council**

- ✓ Councillor Graham Chapman (Vice-Chair)
- ✓ Councillor Alan Clark

### **East Midlands Shared Services**

Lucy Littlefair - Head of East Midlands Shared Services.

### **Leicestershire County Council Officers**

Chris Tambini - Assistant Director, Strategic Finance, Property & Procurement

### **Nottingham City Council Officers**

Jeff Abbott - Head of Strategic Finance  
Glen O'Connell - Acting Corporate Director of Resources  
Cath Ziane-Pryor - Governance Officer

### **Call-in**

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until the call-in period has expired.

## **32 APOLOGIES FOR ABSENCE**

All Members attending.

## **33 DECLARATIONS OF INTERESTS**

None.

## **34 MINUTES**

The minutes of the meeting held on 15 September 2014, were confirmed and signed by the Chair.

### **35 EXCLUSION OF THE PUBLIC**

RESOLVED to exclude the public from the meeting during consideration of the remaining items in accordance with section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, insofar as the following reports contain information of a sensitive business nature.

### **36 EXEMPT MINUTES**

The exempt minutes of the meeting held on 15 September 2014, were confirmed and signed by the Chair.

### **37 EAST MIDLANDS SHARED SERVICES UPDATE AND BUSINESS PLAN**

Lucy Littlefair, Head of EMSS, delivered a presentation to accompany the report and summarise some of the performance information. A copy of the exempt presentation was submitted as an appendix to the online item following the meeting.

The report and presentation updates the Committee on the outcome of further analysis and provides proposed and current actions for addressing areas where performance improvement is possible.

**RESOLVED to approve the recommendations set out in the report and added to at the meeting.**

Reason for decision: As set out in the report.

Other options considered: None.

### **38 EAST MIDLANDS SHARED SERVICES FINANCIAL UPDATE 2014/15**

Lucy Littlefair, Head of EMSS, and Jeff Abbott, Head of Strategic Finance (NCC), updated the current and projected financial position of East Midlands Shared Services.

Specific areas discussed included:

- (a) Staffing;
- (b) Supplies and services;
- (c) External income.

**RESOLVED to approve the recommendations set out in the report and added to at the meeting.**

Reason for decision: As set out in the report.

Other options considered: None.

**39 EAST MIDLANDS SHARED SERVICES DRAFT BUDGET 2015/16 AND MEDIUM TERM FINANCIAL PLAN**

Jeff Abbott, Head of Strategic Finance (NCC), introduced the report which proposed a draft medium term financial plan for the financial years 2015/16 to 2018/19.

**RESOLVED to approve the recommendations amended at the meeting.**

Reason for Decision: To ensure that the Committee has all the information required to make robust decisions.

Other options considered: None.