

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	1852
Author:	Anne Clarke
Department:	Resources
Contact:	Luke Johnson (Job Title: IT Infrastructure Manager, Email: luke.johnson@nottinghamcity.gov.uk, Phone: 07971232070)
Subject:	Core Network Expansion
Total Value:	£45,000 (Type: Revenue)
Decision Being Taken:	It is recommended that the Portfolio Holder :- a) Delegate authority to the IT Infrastructure Manager to invite bids and accept a bid for the purchase and installation of two network switches
Reasons for the Decision(s)	The Council has many IT systems reliant on a complex network infrastructure. The purpose of this document is to recommend the procurement of network switches to replace older hardware and increase capacity at the heart of the Council network. This work will increase capacity by replacing two 5 year old core switches with 2 new larger switches; it will also reduce network bottlenecks improving operational performance and stability. The IT department may engage a 3rd party company to assist with the insallation of the network equipment to minimise operational disruption if required. A minimum of three Competitive quotations will be sought. This replacement will be met from the IT revenue budget.

Other Options Considered: Do nothing (rejected)
If we do not replace the older components on our network there is a risk to the Council that we may experience network outages similar to the network performance problems experienced in October 2014.

Background Papers: none

Published Works: none

Affected Wards: Citywide

Colleague / Councillor Interests:

Consultations: Those not consulted are not directly affected by the decision.

Crime and Disorder Implications: There are no crime and disorder implications.

Equality: EIA not required. Reasons: Purchase of infrastructure hardware and software not directly used by colleagues and citizens.

Decision Type: Portfolio Holder

Subject to Call In: Yes

Call In Expiry date: 20/02/2015

Advice Sought: Legal, Finance, Procurement, IT

Legal Advice: There appear to be no significant legal concerns.
Legal will be able to assist in the procurement if requested to do so.
Advice provided by Brian Lewis Stewart (Solicitor) on 09/02/2015.

Finance Advice:

The value of the decision (£45,000) is based on the estimated cost of purchasing two network switches to replace existing hardware. The cost will be met from existing provisions for computer hardware within Resources ICT's revenue budget as incorporated into the Medium Term Financial Plan. Value for money / economy will be pursued via a tendering process as stated in the report. The proposal will promote effectiveness by strengthening the integrity of the IT network and minimising the likelihood of service disruption.
Advice provided by C Sharpe (Finance Analyst) on 07/02/2015.

Procurement Advice:

As the proposal is to conduct a compliant competitive procurement procedure, in line with the financial regulations and corporate contract procedure rules, I see no procurement concerns with this request. On this basis, the service area will need to send the procurement team their specified requirements and a formal document will be issued to the market to ensure value for money is achieved. Advice provided by Rosalie Parkin (Category Manager) on 10/02/2015.

IT Advice:

The IT Service supports this proposal. Switches are core components in the data network and so are critical in enabling network based services to operate. These include basic services such as network file and print, e-mail as well as access to application programmes and external information systems through Internet services.
Advice provided by Paul J. Burrows (Strategy Manager) on 05/02/2015.

Signatures

Graham Chapman (PH for Resources and Neighbourhood Regeneration)
SIGNED and Dated: 11/02/2015
Glen O'Connell (Acting Corporate Director of Resources)
SIGNED and Dated: 11/02/2015