

Delegated Decision Making Form
(Property Delegations 232-251 only - Executive Officer Decisions)

SAO
REF NO
2005
Constitutional Services
Use Only

Decision Type	Officer	
Department	Development	
Subject	Lease Extension – 51 Glasshouse Street (Former Base 51), Nottingham NG1 7AR	
Decision	Subject to call-in: Yes	
	Total value of decision: More than £10,000	
	Revenue or Capital: Revenue	
Decision taken	To approve the extension of the lease of 51 Glasshouse Street to Laing O'Rourke on the terms set out in the Exempt Appendix	
Exempt Decision	Yes - appendix only	
Reason for exemption (including public interest reason)	The additional information sheet attached to this decision is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding the information) and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because it may prejudice the Council's negotiating position.	
Other options considered (with reasons for rejecting options not favoured)	To not approve the proposed lease extension to Laing O'Rourke.	
Reason for Decision	Laing O'Rourke is the contractor carrying out the refurbishment of Victoria Shopping Centre. It is seeking approval to extend its existing lease on 51 Glasshouse Street, which it uses as a site office, until 31 December 2015. A full market rental has been negotiated.	
Affected Wards	St Ann's	
Advice sought	Yes	No
Legal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Equality & Community Relations Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voluntary and Community Sector	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grants Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Procurement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other (please specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Yes	No	Name and Date
Portfolio Holder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Ward Councillors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Area Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Other Council Bodies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Corp. Directors Affected	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Trades Unions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Minority Group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Others (Specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

Reasons for not consulting

There has been no express consultation about this decision, but regular meetings take place with the Portfolio Holder and Director of Strategic Asset and Property Management on general property matters, which may include this matter. The Decision relates to a day to day business matter where further consultation is not deemed appropriate.

Consultation outcomes N/A

Background to the decision The property was previously occupied by the Base 51 project but has more recently been used as temporary storage by the Work Place Strategy Team until the lease to Laing O'Rourke was granted commencing 24 February 2014.

Declared interests None

Dispensation by Standards Committee	Date: N/A	Dispensation Reference: N/A
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Equalities Has the equality impact of the decision been assessed?

NO – Not required


YES – equality impact assessment attached

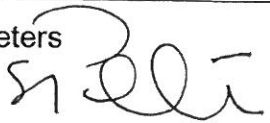
Social Value implications There are no Social Value Implications that relate to this Decision.

Crime and Disorder implications There are no Crime and Disorder Implications that relate to this Decision

Background Papers There are no Background Papers which this Decision relies upon.

Published documents There are no Published Documents that have been relied upon to make this Decision.

Uniform / Property Ref (if applicable)			
Contact Person	Richard Cox, Senior Estate Surveyor Richard.cox@nottinghamcity.gov.uk	Contact No.	Ext: 63074
Scheme of Delegation Reference Number	237		
Property Manager	Richard Cox		
Signature		Date:	19/05/2015

Head of Property Investment Signature	Simon Peters 	Date: 20.5.15.
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To be completed by Constitutional Services

Date published: 26/5/15

Last date for Call-in: 2/6/15

