

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

<b>Reference Number:</b>	1943
<b>Author:</b>	Lesley Taylor
<b>Department:</b>	Communities
<b>Contact:</b>	Lesley Taylor (Job Title: Programming and Capacity Manager, Email: lesley.taylor@nottinghamcity.gov.uk, Phone: 07932583405)
<b>Subject:</b>	Community Sport Support and Participation Programme
<b>Total Value:</b>	£163,840 (Type: Revenue)
<b>Decision Being Taken:</b>	<ol style="list-style-type: none"><li>1. To authorise the acceptance of a grant of £163,840 from Sport England to assist the Council to develop and deliver to the Nottingham City Community Sport Support and Participation Programme, as part of a joint partnership arrangement with Nottingham Community and Voluntary Service (NCVS).</li><li>2. To delegate authority to the Corporate Director of Community Services to enter into an agreement with NCVS to use their support services to build Nottingham sports clubs and encourage their network of community groups to participate in sport and physical activity for a period of 3 years.</li><li>3. Approval for dispensation from Contract Procedure Rule 5.1.2 in accordance with Financial Regulation 3.29 (Operational Issues) to award the contract to NCVS to provide the services under the partnership agreement in order to deliver the project.</li></ol>
<b>Reasons for the Decision(s)</b>	<p>This is a partnership project between NCC (Nottingham City Council) and NCVS . In 2013 both organisations came together to share and review the support available for Nottingham City community sport clubs. NCC and NCVS worked together to agree a delivery plan to run a successful pilot project supporting Nottingham City sport clubs.</p> <p>Through the Core Cities fund, Sport England made available £500k of ring fenced funding for the City for innovative and new projects. It became apparent that this project fitted the criteria for funding and NCVS and NCC submitted a joint application for Sport England funding to support the Project.</p>
<b>Briefing notes documents:</b>	OPBN Community Sport Support and Participation Programme April 2015.doc

**Other Options Considered:**

1. Do not accept award - if the award is not accepted then the project will not go ahead. If this happens Nottingham City will not have the capacity to support the number of sports clubs identified to be supported which could result in a decline in the number of people taking part in sport and physical activity. Community groups will not have the opportunity to try some sport activity via this project; this will impact on the number of new people Nottingham City can encourage to take part in sport and physical activity.

2. To carry out a tender process to identify an alternative supplier to work with. The opportunity to increase the number of people taking part in sport and physical activity within Nottingham via this project will not exist to deliver the project. Timescales would delay delivery of the project and would not therefore benefit from the Sport England funding, which has been awarded on the basis of a joint application with NCVS. NCVS are an established provider who will be able to assist the Council in delivering the project, as well as encouraging sport and physical activity in the City.

**Background Papers:** None

**Published Works:** None

**Affected Wards:** Citywide

**Colleague / Councillor Interests:** None

**Dispensation from Financial Regulations:** Yes

**Consultations:** Those not consulted are not directly affected by the decision.

**Crime and Disorder Implications:** There are no crime and disorder implications for this project.

**Equality:** Please login to the system to view the EIA document: EIA - Community Sport Support and Participation Programme 2.doc

**Decision Type:** Portfolio Holder

**Subject to Call In:** No

The call-in procedure does not apply to the proposed decision because the delay likely to be caused by the call in process would seriously prejudice the Council's or the public's interests. The Chair of the Overview and Scrutiny Committee (or Vice-Chair) in his/her absence has been consulted and agreed both that the decision proposed is reasonable in all circumstances and that it should be treated as a matter of urgency.

<b>Person Consulted: Cllr Brian Parbutt</b>
<b>Consultation Date: 10/04/2015</b>
<b>The award acceptance form needs to be submitted within a month of receiving the award letter.</b>

**Advice Sought:**

<b>Legal, Finance, Procurement, Equality and Diversity</b>
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**Legal Advice:**

<p>The proposals in this report raise no significant legal issues and are supported.</p> <p>NCVS are an established provider with expertise in running projects of this type and will support the Council in delivering the Project within the City. The funding was applied for under a joint application with NCVS and without the funding from Sport England, the Council would be unable to deliver the project in the City.</p> <p>The service area is aware that the CPU team should be involved in any future projects of this kind.</p> <p>For the reasons given in the report, the recommendation for dispensation is supported.</p> <p>Legal services will assist as necessary with the preparation of the partnering arrangement between NCC and NCVS and in ensuring that any conditions of funding specified in the Sport England award letter are complied with by both parties whilst delivering the Project.</p> <p>Advice provided by Dionne Claire Screamon (Solicitor) on 15/04/2015.</p>
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**Finance Advice:**

<ol style="list-style-type: none"><li>1. Approval has been sought to accept grant funding of £163,840 received from Sport England and to work in joint partnership with NCVS to deliver the Nottingham City Community Sport Support and Participation Programme.</li><li>2. The terms of the grant are standard and do not give rise to concerns over deliverability.</li><li>3. The recommendations will not impact on the achievement of Medium Term Financial Plan,</li><li>4. Dispensation from tendering requirements is sought under financial regulation 3.29 to spend the £163,840 with NVCS as approved partners, and a condition of the Sports England funding.</li></ol> <p>Advice provided by Steve Ross (Finance Analyst) on 13/04/2015.</p>
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**Procurement Advice:**

There are no significant procurement concerns with this decision.

The CPU supports the request for a dispensation from the competition requirements of Contract Procedures Rules for operational reasons as it is understood that it is a condition of the Sport England funding that delivery of the service is carried out in conjunction with NCVS who partnered us in the bid. To not award the contract to NCVS would therefore result in loss of the funding.

However, this is viewed as a service which the Council is procuring. It is therefore recommended that any future requirements, beyond the 3 year funding period, be reviewed and subject to a competitive procurement process in accordance with Contract Procedure Rules where appropriate.

Advice provided by Dawn Cafferty (Procurement Category Manager) on 10/04/2015.

**Equality and Diversity Advice:**

The proposal offers opportunities for the Authority to meet citizen objectives re: health, wellbeing and sport. It will be important to ensure that NCVS works with a variety of groups outside its current scope to ensure the inclusion of a number of marginalised groups. Robust monitoring will also need to be a key factor e.g. ensuring that BME communities are not measured as an homogenous group. Advice provided by Adisa Djan (Equalities and Diversity Consultant) on 13/04/2015.

**Signatures**

David Trimble (Portfolio Holder for Leisure and Culture)
<b>SIGNED and Dated: 16/04/2015</b>
John Kelly (Corporate Director Community Services)
<b>SIGNED and Dated: 16/04/2015</b>
Geoff Walker (Acting Head of Strategic Finance) - Dispensation from Financial Regulations
<b>SIGNED and Dated: 16/04/2015</b>
Chief Financial Officer's Comments:

## Equality Impact Assessment Form (Page 1 of 2)

**Title of EIA/ DDM: Community Sport Support and Participation Programme**

**Name of Author:**

**Lesley Taylor**

**Department: Communities**

**Director: Hugh White**

**Service Area: Sport, Culture and Parks**

**Strategic Budget EIA Y/N (please underline)**

**Author (assigned to Covalent): Sarah Retzlaff**

**Brief description of proposal / policy / service being assessed:**

Sport England has awarded Nottingham City Council a grant of £163,840 to work in partnership with Nottingham Community and Voluntary Service (NCVS) to capacity build and increase or sustain participation in sports clubs and community groups. The project will use the skills, knowledge and experience of the voluntary sector to support the development of Nottingham City sports clubs and community groups. The support will enable both sports clubs and community groups to increase the number of people within their group or club taking part in 1 x 30 minutes of physical activity.

**Information used to analyse the effects on equality:**

- Nottingham’s population is 308,700, with 151,903 being females. 81,900 females are currently doing no sport at all (compared with 67236 males).
- 35% of Nottingham City’s population are BME.

Nottingham City have already recognised and acknowledged increasing women and girls participation, and BME participation in sport and physical activity as a strategic priority within the Sport and Physical Activity strategy “Setting the Pace and Building on Success”

	<b>Could particularly benefit X</b>	<b>May adversely impact X</b>	<b>How different groups could be affected (Summary of impacts)</b>	<b>Details of actions to reduce negative or increase positive impact (or why action isn’t possible)</b>
People from different ethnic groups.	X	<input type="checkbox"/>	<p>Provide details for impacts / benefits on people in different protected groups.</p> <p>There is an under representation of both women and girls, BME groups, and disabled groups taking part in sport and physical activity in Nottingham, this project will help to address this by specifically targeting community groups within these demographics:</p> <p>1. This project will have an element of</p>	<p>What will be done to reduce negative or increase positive impact. Actions should be SMART (Specific, Measurable, Achievable, Realistic, Timebound) and correspond to identified impacts.</p> <p><b>Actions will need to be uploaded on Covalent.</b></p> <ul style="list-style-type: none"> <li>• NCVS will identify which groups on their database fit within the criteria</li> <li>• Proportion the generic project target (275 clubs or groups, and</li> </ul>
Men	<input type="checkbox"/>	<input type="checkbox"/>		
Women	X	<input type="checkbox"/>		
Trans	<input type="checkbox"/>	<input type="checkbox"/>		
Disabled people or carers.	X	<input type="checkbox"/>		
Pregnancy/ Maternity	<input type="checkbox"/>	<input type="checkbox"/>		
People of different faiths/ beliefs and those with none.	<input type="checkbox"/>	<input type="checkbox"/>		
Lesbian, gay or bisexual people.	<input type="checkbox"/>	<input type="checkbox"/>		

Older	<input type="checkbox"/>	<input type="checkbox"/>
Younger	<input type="checkbox"/>	<input type="checkbox"/>
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults).  <b><i>Please underline the group(s) /issue more adversely affected or which benefits.</i></b>	<input type="checkbox"/>	<input type="checkbox"/>

<p>targeted work identifying community groups/sport clubs who are delivering/offering sport within the priority groups set out within the Sport and Physical Activity Strategy (Women and girls, BME and Disability), the project will then offer these groups a support service to support the club or group to increase their membership creating more opportunity for people within these groups to participate in sport.</p> <p>2. Through the project the NCVS will identify both women only, BME, and disability groups who are currently not participating in sport. Groups will then be offered the opportunity to diversify into sport activity, either via an activator or brokering a relationship between the community group and the sports club.</p>	<p>1400 new participants) into more specific outcomes for BME groups, Women and Girls and disability groups.</p> <ul style="list-style-type: none"> <li>• From this target identify more specific BME groups we will be engaging with throughout the project.</li> <li>• Consultation will be carried out with these groups to find out whether they would be interested in participating in the project, and to identify any barriers to participation.</li> <li>• Women and girl groups will be linked with both the female Netball activator and the England Athletics Activator to set up appropriate sessions, which are likely to be female only, to suit the needs of the group.</li> <li>• Activities offered to BME groups will be appropriate and specific and designed with the participant's involvement to ensure maximum effectiveness.</li> <li>• Consultation with the disability sport development officer will be carried out to look at how we can engage disabled groups in sport activity, whether this be linking groups into an already existing inclusive session, brokering a relationship between a disability sport club and the disability group or utilising one of the existing activators in the city to offer an inclusive session to the groups interested.</li> <li>• Workforce development with sports clubs who we are looking to broker a relationship with BME groups, women and girl groups, or disability groups to ensure that delivery of activity provided to these groups is suitable and appropriate.</li> </ul>
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**Outcome(s) of equality impact assessment:**

- No major change needed X
- Adjust the policy/proposal
- Adverse impact but continue
- Stop and remove the policy/proposal

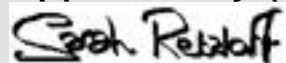
**Arrangements for future monitoring of equality impact of this proposal / policy / service:**

Review assessment every six months to ensure targets set are met

Quarterly meetings with Sport England and Project Board to review project targets including women and girls and BME participation

Bi Monthly partnership meetings with NCVS and NCC to review progress and outcomes.

**Approved by (manager signature):**



Sarah Retzlaff

Sport and Leisure Manager

Telephone: 07951 605086

Email: [Sarah.Retzlaff@nottinghamcity.gov.uk](mailto:Sarah.Retzlaff@nottinghamcity.gov.uk)

**Date sent to equality team for publishing:**

Send document or link to:

[equalityanddiversityteam@nottinghamcity.gov.uk](mailto:equalityanddiversityteam@nottinghamcity.gov.uk)

Date sent: 9/04/2015

**Before you send your EIA to the Equality and Community Relations Team for scrutiny, have you:**

1. Read the guidance and good practice EIA's  
<http://www.nottinghamcity.gov.uk/article/25573/Equality-Impact-Assessment>
2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly when this is going to happen.
7. Clearly cross referenced your impacts with SMART actions.