

SCHOOLS FORUM WORK PROGRAMME

Title of report	Report or presentation	Author – name, title, telephone number, email address
<u>24 April 2014</u>		
1. Approval of risk assessments, movement in reserves and carry forward requests	Report	Ceri Walters Finance Business Partner, Children and Families 0115 8764128 ceri.walters@nottinghamcity.gov.uk
2. Schools Forum Constitution - Approval	Report	Alistair Conquer Head of Education Partnerships 0115 9476202 alistair.conquer@nottinghamcity.gov.uk
3. Ensuring Safety and Compliance on School Visits	Report	Martin Smith Sport Outdoor Learning and Adventure Services Manager 0115 947 6202 x249 martin.smith@collegest.org.uk
4. Sub-group establishment	Report	Ceri Walters Finance Business Partner, Children and Families 0115 8764128 ceri.walters@nottinghamcity.gov.uk
<u>17 July 2014</u>		
5. Quarter 1 budget monitoring statement 2013/14	Report	Ceri Walters Finance Business Partner, Children and Families 0115 8764128 ceri.walters@nottinghamcity.gov.uk

Deadlines for submission of reports

Date of meeting	Draft reports (10.00 am)	Final reports (10.00 am)
24 April 2014	1 April 2014	15 April 2014
17 July 2014	24 June 2014	8 July 2014