

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:

2029

Author:

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Department:

Development

Contact:

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Subject:

Festive Lighting

Total Value:

£150,000 maximum over a four year period (Type: Revenue)

Decision Being Taken:

The following decisions are being taken through this report:

- i. To procure a framework for the provision of festive lighting.
- ii. To delegate authority to the Deputy Chief Executive and Corporate Director for Development and Growth to award places on the framework following a procurement exercise.
- iii. To delegate to the Deputy Chief Executive and Corporate Director for Development and Growth authority to award of call off contracts under the framework up to a maximum of £150,000, on the basis of a potential average spend of up to £37,500k per annum over four years by direct award or mini competition to the Head of Service Major Programmes.

Reasons for the Decision(s)

The City Council provides festive lighting across the city and sees this as an important factor in supporting the local economy over the festive period. The lighting itself comes in several forms, from the lighting on the front of the Council House to tree and column decorations.

The decorations used need to be replaced on a regular basis as they reach the end of their useful life, go beyond economical repair or get damaged through adverse weather conditions. In addition to this on occasion the areas that receive festive lighting are amended, requiring additional purchases to be made or the lighting itself is found to need a general update.

In order to meet these ongoing requirements it has been decided to create a framework for the procurement of festive lighting. It is intended that the framework will run for an initial two year period, with the option to extend for a further two years. The procurement will also seek to award places on the framework to three companies who will provide these services either through direct award or mini competition for the term of the contract. By following this course of action the Council will ensure a timely supply of festive lighting, through a compliant procurement route, with companies that will have demonstrated that they can meet the Council's needs.

The estimated average spend on festive lighting over this period could be as much as £37,500 per annum. However, due to the timing of the replacements and the wide variety in expenditure which may be incurred depending on what needs to be replaced in a given year, means that in some years expenditure could be less than this figure and in other years more.

Other Options Considered:

The other options would be:

- i. To not renew the festive lighting stock, this would ultimately leave the city without festive lighting, which would have a detrimental effect on its reputation and its ability to support the local economy.

or

- ii. To carry out procurements individually for each item of equipment needed. It is believed that this would not offer value for money to the Council when compared to the chosen option as the opportunity for securing bulk purchase discounts would be lost and significantly more time would need to be spent on managing procurements.

Background Papers:

None

Published Works:

None

Affected Wards:

Citywide

Colleague / Councillor Interests:

None

Consultations:

Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:

There are no crime and disorder implications

Equality:

EIA not required. Reasons: The decision to procure a framework does not have an equality implications

Decision Type:

Portfolio Holder

Subject to Call In:

Yes

Call In Expiry date:

23/06/2015

Advice Sought:

Legal, Finance, Procurement

Legal Advice:

This report raises no significant legal issues.

Advice provided by Andrew James (Team Leader Contracts and Commercial) on 22/04/2015.

Finance Advice:

This decision seeks to approval to spend a maximum £150,000 over 4 years in respect of festive lighting. The approved budget for street lighting includes £37,500 per annum for festive lighting and so the expenditure can be contained. To ensure value for money, the procurement framework will be in accordance with the Council's procurement process.

Advice provided by Maria Balchin (Finance Analyst) on 24/04/2015.

Procurement Advice:

There are no procurement concerns with this decision. The CPU (Category Manager for Transport and Environment) will support the procurement of a framework for replacement of festive lighting, ensuring transparency and value for money in accordance with Contract Procedure Rules.

Advice provided by Dawn Cafferty (Procurement Category Manager) on 20/04/2015.

Signatures

Nick McDonald (Portfolio Holder for Jobs, Growth and Transport)

SIGNED and Dated: 12/06/2015

David Bishop (Deputy CE, CD for Development and Growth)

SIGNED and Dated: 10/06/2015