

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2050
Author:	Jez Bailey
Department:	Resources
Contact:	Jez Bailey (Job Title: Service Support Manager, Email: jez.bailey@nottinghamcity.gov.uk, Phone: 01158763229)
Subject:	IT Shared User Computing Equipment
Total Value:	£50,000 From IT Efficiency Fund (Type: Capital and Revenue)
Decision Being Taken:	To delegate to the Head of IT, the decision to spend a maximum of £50,000 to improve the IT within Loxley House for shared user computing equipment, helping maximise the use of existing equipment and if necessary replacing any faulty or legacy equipment if it is beyond economical repair.
Reasons for the Decision(s)	Shared computing equipment and meeting room space comprises of a mixed estate of assets, with some equipment in need of replacement or upgrade. The poor quality equipment has the potential to adversely impact day-to-day activity and commercial services that rely on this equipment. The overall investment will be for a 5 year term, with a 'sink fund' established to prepare for a sustainable refresh of equipment at that point. Work will be undertaken work to lower the cost profile where possible as the project progresses.
Other Options Considered:	To do nothing Internal and external colleagues using the equipment would be frustrated were we not to upgrade. Currently there is an increasing trend for complaints regarding this equipment that we are seeking to address through this work.
Background Papers:	None

Published Works:	None
Affected Wards:	Citywide
Colleague / Councillor Interests:	None
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	There are no Crime and Disorder implications.
Equality:	EIA not required. Reasons: Maintenance renewal not directly used by colleagues and citizens.
Social Value Considerations:	None
Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	03/07/2015
Advice Sought:	Legal, Finance, Procurement, IT
Legal Advice:	This proposal raises no legal concerns provided that procurement rules are followed and at least 3 quotes in writing are obtained or alternatively at least 3 tenders in writing are obtained. Advice provided by Sarah O'Bradaigh (senior solicitor) on 14/04/2015.
Finance Advice:	<p>The value of the decision (£50,000) represents the maximum estimated cost of replacing obsolete IT equipment in meeting rooms at Loxley House. The cost will be treated as revenue expenditure and can be met from uncommitted balances available within the IT Efficiency Fund (ITEF) in 2015/16. While the ITEF can meet this cost on a one-off basis, consideration must be given to identifying sustainable funding solutions to support future replacement and maintenance requirements for the equipment embedded in Loxley House's meeting rooms. Value for money should be secured via a tendering process compliant with the Contract Procedure Rules that form part of Financial Regulations.</p> <p>Advice provided by C I Sharpe (Finance Analyst) on 05/05/2015.</p>

Procurement Advice:

The procurement unit supports the recommendations of this report. Advice provided by Paul Ritchie (Procurement Category Manager) on 28/04/2015.

IT Advice:

The IT Service supports this proposal.
This proposal will enable the equipment in meeting rooms in Loxley House to be upgraded to a common standard. This will replace faulty equipment and provide a standard environment which will prove both easier to support and to use.
Advice provided by Paul J. Burrows (Strategy Manager) on 13/04/2015.

Signatures

Graham Chapman (PH for Resources and Neighbourhood Regeneration)
SIGNED and Dated: 04/06/2015
Glen O'Connell (Acting Corporate Director of Resources)
SIGNED and Dated: 26/05/2015