

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2061
Author:	Sarah Lake
Department:	Development
Contact:	Sarah Lake (Job Title: Assistant Project Manager, Email: sarah.lake@nottinghamcity.gov.uk, Phone: 01158763409)
Subject:	Approval of funding and procurement of design team for early design works to expand Mellers Primary and South Wilford Endowed CE VA Primary
Total Value:	£280,000 (Type: Capital)
Decision Being Taken:	Approve the allocation of funding to Mellers Primary School and South Wilford Endowed CE VA Primary School and the necessary amendments to the capital programme as detailed in Appendix B. Approve the procurement of a design team to undertake early design works to expand Mellers Primary School and South Wilford Endowed CE VA Primary School.

Reasons for the Decision(s)

Early design works are required to facilitate the expansion of Mellers Primary School and South Wilford Endowed CE VA Primary School. The purpose of these works is to provide an informed scope of works and establish the preferred option before detailed design work takes place. The procurement of a design team will be via the SCAPE framework and will be funded from the DfE Basic Need Allocation.

The overall projects form part of a broader programme of works to expand primary school places across Nottingham City. South Wilford Endowed CE VA Primary has been oversubscribed in recent years and their published admission number of 45 per year group is no longer sufficient to provide school places for the children who live in the area. The ward of Radford has a shortage of school places and limited option for further expansion. Mellers Primary has been identified as the most suitable site for a permanent expansion to provide the places necessary in the area.

Following individual consultation exercises undertaken November and December 2014, each school's Governing Body has agreed and approved the expansion of their respective schools. Mellers Primary will expand from 210 to 420 pupil places with an increase in nursery provision from 26 to 52 full time equivalent places. South Wilford Endowed CE VA Primary will expand from 300 to 420 pupil places. In order to meet the increase in pupil numbers, classrooms are required on site ready for use from September 2016.

In order to ensure these timescales can be met and to ensure that the best solution for each school is found, the Major Programmes team would like to undertake early design works. This will culminate in an options appraisal to review the options available and challenges for each option. Once this has been developed the funding requirements will be clear and a further report will be submitted to ask for approval to allocate available funds. Initial surveys will be undertaken to inform cost estimate so that if the projects are given approval works can begin to develop detailed design almost immediately.

Briefing notes documents:

Appendix A_Background Information_Mellers and South Wilford Endowed.docx, Appendix B_Capital Programme_Mellers and South Wilford Endowed.docx

Other Options Considered:

1. Do nothing. This would prevent any early design works taking place at either Mellers Primary or South Wilford Endowed CE VA Primary. This is not the preferred option.
2. Approve the allocation of funding. This will allow early design works to take place at Mellers Primary and South Wilford CE VA Endowed Primary. This is the preferred option.

Background Papers:

Published Works:

Affected Wards:

Clifton North, Radford and Park

**Colleague / Councillor
Interests:**

Use of Consultants

Number of Days:450
Rate per Day:400
Total value:180000
Start date:01/05/2015
End date:02/09/2016

**Reason for using a
consultant:**

The City Council does not have in-house capacity to undertake these works. These early design works require a full team including architectural, structural, mechanical and electrical services.

Other options considered:

Use of in-house services. The City Council does not have the capacity to provide these resources or the services required cannot be delivered.

Name of consultant:

Faithful and Gould

Reason for selection?

Faithful and Gould have provided the City Council with technical support and design teams on a number of projects, particularly schools. They are familiar with the requirements and expectations of the City Council and can access and procure the specialist services required in order to progress projects. The procurement is via the SCAPE frameworks ensuring value for money.

**Has the consultant
previously completed work
for the City Council?**

Faithful and Gould have supported the City Council on a number of schemes since 2006, providing a high quality service when resources at the City Council have not been available.

**Specific activities to be
undertaken by the
consultant are:**

Provide an architect to act as project lead, provide structural, mechanical and engineering services, provide progress information, provide option analysis and advise on buildability of options, outline design issues, comply with the relevant standards/legislation/best practice, develop scope, advise and commission surveys, lead and minute meetings.

Period of engagement:

Initially for 6 months but if the projects proceed, Faithful and Gould will continue to provide support throughout the project delivery phases.

**By what process was the
consultant selected?**

The SCAPE framework allows the selection of specialist resources, such as Faithful and Gould.

Consultations:

Those not consulted are not directly affected by the decision.

**Crime and Disorder
Implications:**

N/A - there is no impact on crime and disorder

Equality:

Please login to the system to view the EIA document: Appencix C_EIA_Mellers and South Wilford Endowed.doc

Decision Type:

Portfolio Holder

Subject to Call In:

Yes

Call In Expiry date:

16/07/2015

Advice Sought:

Legal, Finance, Human Resources, Equality and Diversity

Legal Advice:

The proposals set out in the report raise no significant legal issues and, in the circumstances outlined, are supported. Advice provided by Malcolm Townroe (Legal Services Manager) on 22/05/2015.

Finance Advice:

The developments of Mellers and South Wilford Endowed Primary schools is part of the Primary Schools Reorganisation project which was identified as part of the Investment Strategy. £2.08m was approved in October 2014 for Mellers and £0.430m for South Wilford (pending Business Case) for these development and included in the capital programme as "Projects in Development".

This report seeks formal approval of £0.200m for Mellers and £0.080m for South Wilford for early design works. As a result £0.280m will be moved from "projects in development" to the fully approved programme.

The remaining £2.23m (for both schemes) will remain in "projects in development" until business cases is completed and formal approval is granted by Executive Board.

It has been agreed that the total cost of the Primary Schools Reorganisation (PSR) will be funded from actual and future indicative basic needs grant, any increase in costs associated with these or any other schemes within PSR must remaining within the existing funding envelope.

Advice provided by Tina Adams (Capital and taxation Manager) on 01/05/2015.

HR Advice:

In terms of any other workforce implications, the governing body will need to give careful consideration to the appropriate staffing establishment and the potential need to make suitable appointments to ensure the school is adequately resourced in line with School Teacher's Pay & Conditions, Staffing Guidance under the Education Act 2002, and the Restructuring, Recruitment, and Pay Policies adopted by the governing body.

Human Resources (HR) and legal advice should be considered in the implementation of any new or extended staffing structures, to ensure appropriate consideration is given to employment law, policy and practice.

Equality and Diversity Advice:

It will be important that equality considerations are made throughout the lifespan of the proposal, from design to implementation. DDA compliance should be the absolute minimum with robust reviews embedded in the SCAPE process to ensure a diverse pool of business and labour is utilised. Advice provided by Adisa Djan (Equalities and Diversity Consultant) on 05/05/2015.

Signatures:

Jon Collins (Leader of the Council)
SIGNED and Dated: 08/07/2015
Sam Webster (Portfolio Holder for Schools)
SIGNED and Dated: 23/06/2015
Alison Michalska (Corporate Director for Children and Adults)
SIGNED and Dated: 23/06/2015