

**Delegated Decision Making Form  
(Property Delegations 232-251 only - Executive Officer Decisions)**

JAD.  
REF NO  
**2094**  
*Constitutional Services  
Use Only*

**Decision Type**

Officer

**Department**

Development

**Subject**

Unit 1 Pottery Court, Pottery Way, Off Sellers Wood Drive, Bulwell, Nottingham, NG6 8YN

**Decision**

Subject to call-in: Yes

Total value of decision: £15,812.50

Revenue or Capital: Revenue

**Decision taken**

To approve the letting of Unit 1 Pottery Court on the terms set out in the exempt appendix.

**Exempt Decision**

Yes – appendix only

**Reason for exemption**  
(Including public interest reason)

The additional information sheet attached to this decision is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding the information). Having regarded all of the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because it contains sensitive business details.

**Other options considered**  
(with reasons for rejecting options not favoured)

1. Continue marketing the property. This option was rejected as acceptable terms have been agreed with the applicant.

**Reason for Decision**

The property has been vacant since 16<sup>th</sup> May 2015 and the rental agreed reflects the market value for the unit.



**Affected Wards**

Bulwell Ward

**Advice sought**

	Yes	No
Legal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Equality & Community Relations Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voluntary and Community Sector	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grants Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Procurement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other (please specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Yes	No	Name and Date
<b>Details of consultations undertaken</b>			
Portfolio Holder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Ward Councillors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Area Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Other Council Bodies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Corp. Directors Affected	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Trades Unions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Minority Group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Others (Specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
<b>Reasons for not consulting</b>			
There has been no express consultation about this decision, but regular meetings take place with the Portfolio Holder and Director of Strategic Asset and Property Management on general property matters, which may include this matter. The Decision relates to a day to day business matter where further consultation is not deemed appropriate.			
<b>Consultation outcomes</b>	N/A		
<b>Background to the decision</b>	The proposed tenant has applied to use the property for their fire and security electrical and alarm company. They wish to utilise the majority of the unit for the storage of their goods and have a trade counter selling to business customers only. All health and safety matters shall be completed by the Council before handing over the unit to the proposed tenant. The tenant will be responsible for the first quarters rental, rent deposit, legal fees and signage costs relating to this matter.		
<b>Declared Interests</b>	None		
<b>Dispensation by Standards Committee</b>	Date: N/A	Dispensation Reference: N/A	
<b>Equalities</b>	Has the equality impact of the decision been assessed? NO – Not required <input checked="" type="checkbox"/> YES – equality impact assessment attached <input type="checkbox"/>		
<b>Social Value Implications</b>	There are no Social Value Implications that relate to this Decision.		
<b>Crime and Disorder Implications</b>	There are no Crime and Disorder Implications that relate to this Decision		
<b>Background Papers</b>	There are no Background Papers which this Decision relies upon.		
<b>Published documents</b>	There are no Published Documents that have been relied upon to make this Decision.		

<b>Uniform / Property Ref (if applicable)</b>	06211/04		
<b>Contact Person</b>	Philip Le Couteur, Estates Surveyor, phil.lecouteur@nottinghamcity.gov.uk	Contact No.	Ext: 62494
<b>Scheme of Delegation Reference Number</b>	237 - Council Owned Land and Property – Grant of Tenancies and Leases		
<b>Senior Estates Surveyor</b>	David Powell		
<b>Signature</b>		Date: 13/2/15	
<b>Head of the Investment Portfolio</b>	Simon Peters		
<b>Signature</b>		Date: 22.7.15	

**To be completed by Constitutional Services**

Date published: 27/7/15

Last date for Call-in: 3/8/15

