

Equality Impact Assessment Form (Page 1 of 2)

Title of EIA: Revised charging structure for pre-application advice

Department: Development

Director: David Bishop

Service Area: Development Management and Regeneration

Strategic Budget EIA Y/N

Author (assigned to Covalent):

Name of Author: Claire Lambert

Brief description of proposal / policy / service being assessed:

To deal with the increasing numbers of pre-application discussions, and to continue providing a high level of service, from 1st September 2015 NCC will be introducing a revised charging structure for providing a formal response to requests for pre-application advice. This charge will go towards covering the cost of officer time for this valuable area of work and take some of the burden away from the tax payer.

Information used to analyse the effects on equality:

Experience of existing users of pre application planning advice service

	Could particularly benefit X	May adversely impact X	How different groups could be affected (Summary of impacts)	Details of actions to reduce negative or increase positive impact (or why action isn't possible)
People from different ethnic groups.	<input type="checkbox"/>	<input type="checkbox"/>	The provision of advice on planning matters is a discretionary service that is available to all citizens. The existing service is largely used by those seeking advice about their plans prior to submitting a formal planning permission. There is generally no evidence to suggest that minority groups have any greater need to seek planning permission related to their circumstances than other groups. An identified exception would be a requirement to enlarge or alter a building solely to accommodate the mobility or other needs of disabled persons. There is a nationally recognised exemption from planning application fees where the development is to accommodate the needs of a	N/A
Men	<input type="checkbox"/>	<input type="checkbox"/>		
Women	<input type="checkbox"/>	<input type="checkbox"/>		
Trans	<input type="checkbox"/>	<input type="checkbox"/>		
Disabled people or carers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Pregnancy/ Maternity	<input type="checkbox"/>	<input type="checkbox"/>		
People of different faiths/ beliefs and those with none.	<input type="checkbox"/>	<input type="checkbox"/>		
Lesbian, gay or bisexual people.	<input type="checkbox"/>	<input type="checkbox"/>		
Older	<input type="checkbox"/>	<input type="checkbox"/>		
Younger	<input type="checkbox"/>	<input type="checkbox"/>		
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations,	<input type="checkbox"/>	<input type="checkbox"/>		

vulnerable children/ adults).

Please underline the group(s) /issue more adversely affected or which benefits.

disabled person. We are proposing to incorporate this exemption into the pre-application advice charging schedule.

Outcome(s) of equality impact assessment:

- No major change needed X
- Adjust the policy/proposal
- Adverse impact but continue
- Stop and remove the policy/proposal

Arrangements for future monitoring of equality impact of this proposal / policy / service:

Note when assessment will be reviewed (e.g. Review assessment in 6 months or annual review); Note any equality monitoring indicators to be used; consider existing monitoring/reporting that equalities information could form part of.

The assessment will be reviewed 6 months after the revised charges have been implemented

Approved by (manager signature):

Paul Seddon head of Development Management, Development and Regeneration

paul.seddon@nottinghamcity.gov.uk

0115 8762797

Date sent to equality team for publishing:

24th July 2015

Send document or link to:

equalityanddiversityteam@nottinghamcity.gov.uk

Before you send your EIA to the Equality and Community Relations Team for scrutiny, have you:

1. Read the guidance and good practice EIA's
<http://www.nottinghamcity.gov.uk/article/25573/Equality-Impact-Assessment>
2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly when this is going to happen.
7. Clearly cross referenced your impacts with SMART actions.