


## 2015/16 CORPORATE CONTINGENCY REQUEST

PLEASE SEEK ADVICE FROM YOUR FINANCE BUSINESS PARTNER (FBP) WHEN COMPLETING THIS			
<b>Amount requested from Contingency</b>	£50,000 for 2015/16		
<b>What is it for?</b>	Contribution Funding for delivery of the Schools Out Holiday Sport & Leisure Programme		
<b>Total gross cost of your proposals</b>	Total Cost £85,000. £35,000 – Contribution from permanent deletion of a vacant Sport & Leisure post		
	<i>Please state the total cost of this proposal, including any costs you will be meeting from other sources</i>		
<b>Why was this not included in your current year's budget?</b>	This is a request for one off contribution funding in 2015/16 to continue delivery and provision of the City's Schools Out School Holiday programme at x5 Leisure Centres during peak holiday periods. (Clifton, John Carroll, Southlgade, Harvey Hadden and The Portland Centre).		
<b>Is this an "invest to save"? If so, in what way, how much and how certain?</b>	N/A		
<b>What steps have you taken to fund this from within your existing budgets/ alternative income/ savings, etc?</b>	It is proposed to permanently delete a vacant Sport & Leisure post to contribute £35,000 towards the total cost of the Programme. The true programme costs were around £115,000 which through negotiation with the existing provider NCFC, a discounted cost of £85,000 has been achieved.		
<b>Is this a one-off cost? (tick as appropriate)</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;"><b>YES</b> <input checked="" type="checkbox"/></td> <td style="width: 50%; text-align: center;"><b>NO</b> <input type="checkbox"/></td> </tr> </table>	<b>YES</b> <input checked="" type="checkbox"/>	<b>NO</b> <input type="checkbox"/>
<b>YES</b> <input checked="" type="checkbox"/>	<b>NO</b> <input type="checkbox"/>		
<b>If "NO", how will you fund the ongoing costs in future years?</b>	N/A		
<b>Budget code to allocate funds to</b>	N-C-3761-G54-830-0		
<b>Date you consulted with your FBP and Director of Strategic Finance, together with the outcome of that discussion</b>	Discussion with Steve Ross in April 2015 to identify the savings aligned to this proposal.		
	<i>Requests cannot be considered until this consultation has taken place</i>		

**TO BE COMPLETED BY THE BUDGET HOLDER REQUESTING CONTINGENCY FUNDING**

<b>Name (please print)</b>	JOHN WILEMAN	<b>Phone Number</b>
		64956
<b>Signature</b>		<b>Date</b>
		1/7/15

**APPROVAL – TO BE COMPLETED BY DEPUTY LEADER**

<b>Name (please print)</b>	Graham Chapman	<b>Phone Number</b>
		63783
<b>Signature</b>		<b>Date</b>

**APPROVAL – TO BE COMPLETED BY THE CHIEF FINANCE OFFICER**

<b>Name (please print)</b>	Geoff Walker	<b>Phone Number</b>
		63740
<b>Signature</b>		<b>Date</b>

**PLEASE EMAIL THIS COMPLETED FORM TO YOUR FBP, STEVE THORNTON AND SUE RUSH**

Please use the space below to give a brief justification for the request: