

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2184
Author:	Robert Caswell
Department:	Children and Families
Contact:	Robert Caswell (Job Title: Programme Manager, Email: robert.caswell@nottinghamcity.gov.uk, Phone: 01158763408)
Subject:	Early works including design development to allow Fernwood Infant and Junior Schools to expand.
Total Value:	£250,000 (Type: Capital)
Decision Being Taken:	<p>1) To approve the undertaking of early works to modify the part of Fernwood Infant school to provide 30 extra reception places for September 2015.</p> <p>2) To approve the appointment of a design team to develop early designs for the expansion of the both the Infant and Junior schools to increase capacity by a form of entry.</p>
Reasons for the Decision(s)	<p>It has been identified that there is a need to provide additional capacity in Fernwood Infant Schools for September 2015. Initially these additional pupils will be accommodated in a space presently used for breakfast club in the Infant school. To recreate this space there needs to be some modifications to the Infant hall. These early works will allow the school to continue to provide the same facilities while accommodating the additional pupils in the short term.</p> <p>The cost of the building works is estimated at £150,000 and will involve the reconfiguring of the hall to provide an additional space for the breakfast club and after school activities.</p> <p>The schools will need to increase their overall capacity by 210, which means that in the longer term the schools will require further building works to meet this required increase in capacity. The early design works will allow the engagement of a project team to work with school to develop the scheme to provide the necessary additional space to meet the capacity increase.</p> <p>This early design and to provide a feasibility will be delivered for £100,000.</p>
Other Options Considered:	Do nothing - This was discounted as the additional capacity is required at the Infant school for September 2015 and the changes within the schools are needed to continue to deliver effectively and design needs to commence to deliver the overall capacity increase for the remainder of the building.

Background Papers:	None.
Published Works:	None.
Affected Wards:	Wollaton West
Colleague / Councillor Interests:	None.
Use of Consultants	Number of Days:200 Rate per Day:500 Total value:100000 Start date:01/06/2015 End date:01/12/2015
Reason for using a consultant:	There is insufficient internal capacity to undertake the necessary early design works within the identified timescale.
Other options considered:	To delay the early design works until internal capacity was available, this was discounted as there is a need to provide the additional capacity as soon as possible.
Name of consultant:	Faithful and Gould
Reason for selection?	Faithful and Gould can be procured through the EMPA framework and have acted as the lead designer on a number of school projects and are therefore familiar with the expectations the at schools have.
Has the consultant previously completed work for the City Council?	Yes, Faithful and Gould were the Technical Advisers on the Building Schools for the Future and a number of other primary school programmes that have been successful. They have supported a number of schemes with the early design and engagement process.
Specific activities to be undertaken by the consultant are:	To undertake a review of the site that Fernwood Infant and Junior are situated and reveiw the buildings to see how and if they could be expanded, to identify any surveys that the City Council need to have had undertaken, provide indicative costs of the building works at both the Infant school and Junior school.
Period of engagement:	6 months
By what process was the consultant selected?	Faithful and Gould were selected from the EMPA framework.
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	Design will take into consideration effective methods of protecting both the school and the pupils.

Equality:	Please login to the system to view the EIA document: Fernwood Equality and diversity Impact.doc
Social Value Considerations:	Procurement will be through the EMPA framework.
Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	02/10/2015
Advice Sought:	Legal, Finance, Procurement, Human Resources, Equality and Diversity
Legal Advice:	This report does not raise any significant legal issues as it is understood that the services and works contractors will be procured through compliant frameworks. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 06/07/2015.

Finance Advice:**Capital Advice**

This development is part of Primary Schools Re-Organisation Phase 2 (PSR) which is to be funded from basic needs grants (both confirmed and expected over a five year period). A reduction in the proposed cost for expansion in the Hyson Green area has resulted in grant being available to fund the £250k required for this scheme. Part of the overall PSR programme has been funded by indicative future grant, therefore, there is a chance that actual grant may be lower than anticipated which could cause a potential shortfall on the overall PSR programme. However, future grant has been forecast on a prudent basis, and due to the shortage of primary school places being an increasing nationwide issue it is thought unlikely the government will reduce the basic needs grant significantly over the next few years.

Advice provided by Tina Adams (Capital and taxation Manager) on 08/06/2015.

Finance Advice

The funding to meet the cost of the expansion of Fernwood Infants have been identified in the Basic Needs Grant. However, the ongoing maintenance costs of building would have to be met from the schools budget.

It is worth noting the future financial implications relating to the timing of the proposed expansion and the intake of additional pupils. The intake of additional 30 pupils from September 2015 will be met by the Pupil Growth Contingency which is part of the Dedicated Schools Grant for the period September 2015 to March 2016. From April 2016 the additional pupils will have been included in the Autumn 2015 School Census and this is what the 2016/17 will be based upon. The allocation for September 2015 to March 2016 will be based upon the assessment of the School Organisation Team against the pupil growth criteria.

Advice provided by Julia Elizabeth Holmes (Finance Analyst) on 09/06/2015.

Procurement Advice:

There are no significant procurement concerns with this decision. The National Scape framework for Asset Management, Surveying, & Design Services provides a compliant and VFM route for the engagement of Faith & Gould. The procurement team will also support the client with the engagement of a works contractor via the EMPA framework.

Advice provided by Sue Oliver (Category Manager - Procurement) on 04/06/2015.

HR Advice:

This decision does not appear to have any direct workforce employment implications, other than the potential to require additional posts to the staff establishment. In this case, the advice would be to ensure that safe recruitment practices, that use fair appointment processes are adopted.

Advice provided by Lynn Robinson (HR Business Partner) on 07/05/2015.

**Equality and Diversity
Advice:**

The proposal should ensure that compliance with the Equality Act is centre stage. Additionally, the East Midlands Property Alliance (EMPA) framework should be carefully monitored to ensure that the key performance indicators stipulated e.g.: local employment etc are met

Advice provided by Adisa Djan (Equalities and Diversity Consultant) on 21/07/2015.

Signatures:

Jon Collins (Leader of the Council)
SIGNED and Dated: 25/09/2015
Sam Webster (Portfolio Holder for Schools)
SIGNED and Dated: 15/09/2015
Alison Michalska (Corporate Director for Children and Adults)
SIGNED and Dated: 09/09/2015