

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2201
Author:	Jeff Abbott
Department:	Resources
Contact:	Jeff Abbott (Job Title: Head of Corporate and Strategic Finance, Email: jeff.abbott@nottinghamcity.gov.uk, Phone: 01158763648)
Subject:	Extension of Contract - Delivery of core reporting requirements
Total Value:	£100,000 (Type: Revenue)
Decision Being Taken:	To extend the current contract with Beyond Systems Ltd in order to complete the delivery of Oracle BI reports and associated software, as detailed within the original workplan.
Reasons for the Decision(s)	A detailed schedule of reporting requirements was drawn up when Beyond Systems was appointed to deliver priority BI reports and this allowed an estimate of the time required. Unfortunately, the time taken to deliver reports and software modifications required to support absence management significantly exceeded the estimate and additional time is now required to delivery other priorities. Approval to dispense with Contract Procedure Rule 5.1.2 in accordance with Financial Regulation (3.29) for operational reasons, to allow for a direct award of a contract to a current supplier for specific outstanding tasks that remain from a previous contract. As this work supports the EMSS partnership, the total cost will be shared equally with Leicestershire County Council
Other Options Considered:	Although the expertise required to deliver the benefits of Oracle Business Intelligence is building with the NCC Finance team, there are key aspects of the remaining work that need to be delivered by an external specialist firm. As Beyond Systems is in the latter stages of delivering this product, no other options are appropriate.
Background Papers:	None

Published Works:	None
Affected Wards:	Citywide
Colleague / Councillor Interests:	None
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	None
Equality:	EIA not required. Reasons: No relevant impacts
Social Value Considerations:	None
Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	16/10/2015
Advice Sought:	Legal, Finance, Procurement, Human Resources, IT
Legal Advice:	Provided that Leicestershire County Council have agreed to fund 50% of the cost of this contract extension then the proposal raises no significant legal issues and is supported. The existing contract documentation will require variation in order to document the proposed change. Advice provided by Malcolm Townroe (Legal Services Manager) on 07/09/2015.

Finance Advice:

This decision seeks approval to extend the current contract with Beyond systems Ltd at an estimated cost of £100,000. The costs are additional to the EMSS costs included in the Budget report for 2015/16 presented to Joint Committee on 8th June 2015. The costs will be shared on a 50/50 basis between Nottingham City Council and Leicestershire County Council as part of EMSS. Nottingham City Council's share, £50,000, will be met from reserves set aside for EMSS related purposes.

Dispensation from Contract Procedure Rule 5.1.2, in accordance with Financial Regulation 3.29, is being sought for operational reasons.

Sue Driver - Finance Analyst - Resources 4/9/2015 Advice provided by Sue Driver (Finance Analyst - temporary) on 07/09/2015.

Procurement Advice:

The estimated time to complete the project has ran on and therefore approval to dispense with Contract Procedure Rule 5.1.2 in accordance with Financial Regulation (3.29)is required to finish the project.

The Procurement Team supports the proposal. Advice provided by Paul Ritchie (Procurement Category Manager) on 28/08/2015.

HR Advice:

The proposal outlined extends current arrangements to provide additional expertise not currently held within NCC. The proposal does not present any people impacts, however the department will need to ensure that at the end of this period there is sufficient support within the business to manage the operation and development of the reporting tools. The department have taken steps to do this and should ensure that there is a clear transition to the end of this temporary arrangement for additional expertise.

Shaune Loughlin HR Business Partner 20-8-20015 Advice provided by Shaune Loughlin (HR Business Partner) on 20/08/2015.

IT Advice:

The IT Service supports this proposal. The expertise required to write satisfactory reports may be considered in two parts: knowledge of the reporting tool, and; knowledge of the database and data to be interrogated. The business has identified the delivery of the required reports as critical and the expertise to provide this service in-house is not available necessitating the buying in of the service.

Advice provided by Paul J. Burrows (Strategy Manager) on 19/08/2015.

Signatures

Graham Chapman (PH for Resources and Neighbourhood Regeneration)

SIGNED and Dated: 09/10/2015

Glen O'Connell (Corporate Director for Resilience)

SIGNED and Dated: 30/09/2015