

**Delegated Decision Making Form
(Property Delegations 232-251 only - Executive Officer Decisions)**

REF NO 2204 Constitutional Services Use Only

Decision Type	Officer
Department	Development

Subject	Units 37 – 47 & 38 – 48 Avenue A, Sneinton Market, Nottingham, NG1 1DS.
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Decision	Subject to call-in: Yes
	If <u>NOT</u> subject to call-in n/a
	Total value of decision: As per exempt appendix
	Revenue or Capital: Revenue

Decision taken	To approve the letting on the terms set out in the Additional Information sheet.
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Exempt Decision	Yes - Additional Information sheet only. The additional information sheet attached to this decision is exempt from publication under paragraphs:
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Reason for exemption (including public interest reason)	3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial or business affairs of the Council and the tenant and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because it reveals the Council's negotiation position.
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Other options considered (with reasons for rejecting options not favoured)	1. Agree lease terms with the existing tenant (Chosen Option). 2. Not to agree a new lease with the existing tenant. This option was rejected as acceptable terms have been agreed by both parties.
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Reason for Decision	The tenant was already occupying the Premises and this decision seeks to regularise the position by way of a formal lease.
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Affected Wards	St Ann's
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Advice sought	Yes	No
Legal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Equality & Community Relations Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voluntary and Community Sector	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grants Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Procurement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other (please specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Yes	No	Name and Date
Details of consultations undertaken			
Portfolio Holder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Ward Councillors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Area Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Other Council Bodies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Corp. Directors Affected	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Trades Unions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Minority Group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Others (Specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

Reasons for not consulting

There has been no express consultation about this decision, but regular meetings take place with the Portfolio Holder and Director of Strategic Asset and Property Management on general property matters, which may include this matter. The Decision relates to a day to day business matter where further consultation is not deemed appropriate.

Consultation outcomes	N/A
Background to the decision	Terms have been agreed to regularise the occupation of the Property as nursery with ancillary uses to the existing tenant.

Declared interests	None
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Dispensation by Standards Committee	Date: N/A	Dispensation Reference: N/A
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Equalities	Has the equality impact of the decision been assessed?
	NO – Not required <input checked="" type="checkbox"/>
	YES – equality impact assessment attached <input type="checkbox"/>

Social Value implications	There are no Social Value Implications that relate to this Decision.
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Crime and Disorder implications	There are no Crime and Disorder Implications that relate to this Decision
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Background Papers	There are no Background Papers which this Decision relies upon.
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Published documents	There are no Published Documents that have been relied upon to make this Decision.
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Uniform / Property Ref (if applicable)	N/A		
Contact Person	Rupal Pankhania, Assistant Estates Surveyor rupal.pankhania@nottinghamcity.gov.uk	Contact No.	Ext: 63583
Scheme of Delegation Reference Number	237 – Council owned Land and Property – grant of tenancies and leases. To grant tenancies and leases of property, other than Housing Revenue account dwellings, for up to 30 years where rent does not exceed £100,000 per annum.		
Signature	Director of Strategic Assets and Property Management, Kevin Shutter. 	Date:	1/10/15

To be completed by Constitutional Services

Date published: 09/10/15

Last date for Call-in: 16/10/15