

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

Reference Number:	2207
Author:	James Steele
Department:	Resources
Contact:	James Steele (Job Title: web manager, Email: james.steele@nottinghamcity.gov.uk, Phone: 01158763151)
Subject:	Enhancing our website and awarding a new contract for a Web Content Management System (WCMS), Hosting and support services to S8080 Digital Agency
Total Value:	£85,900 pa (Type: Capital)
Decision Being Taken:	To approve the spend and delegate authority for the Strategic Director of Organisational Transformation to enter into a new 2 year contract (through the governments G-Cloud Framework) for Web Content Management System, Hosting and 24/7 Support with S8080 Digital Agency at a cost of 30,900 PA plus VAT. To approve the spend of £55,000 to further enhance our website.
Reasons for the Decision(s)	<p>Our existing contract for Web Content Management System, Hosting and support with GOSS interactive expired in 2013. Since this date dispensation under financial regulation 3.29 (operational issues) and Contract Procedure Rule 5.1.1 had been granted to extend the contract with GOSS Interactive until February 2016 pending the conclusion of a review process.</p> <p>This review process is now complete and S8080 has been identified as our preferred supplier of these services for the next 2 years. S8080 will implement and support Umbraco an open source CMS. This will offer the Council greater flexibility in the development of the council's websites and intranets while reducing costs by 34%.</p> <p>An additional spend of £55,000 will be allocated to further enhance our website. This will include: £20,000 for technical support including integrating the CMS with back office systems, sub site and template development. £15,000 for design services to modernise the existing website design and layout. £20,000 for the procurement of a new search facility. Funding for the discussion will be met from existing budgets within the Customer Services Function.</p>

**Other Options Considered:** A short list of 5 providers of Web Content Management System, Hosting and support services were identified and evaluated through the G-Cloud framework by a team of colleagues from IT, Organisational Transformation, Customer Services and GIS based on service definitions, financial checks, Terms and Conditions and cost.  
Following this process S8080 were identified as our preferred supplier.

**Background Papers:** N/A

**Published Works:** N/A

**Affected Wards:** Citywide

**Colleague / Councillor Interests:** None

**Consultations:** Those not consulted are not directly affected by the decision.

**Crime and Disorder Implications:** Not applicable

**Equality:** EIA not required. Reasons: This decision does not relate to a new or changing policy, service or function.

**Social Value Considerations:** Not applicable

**Decision Type:** Portfolio Holder

**Subject to Call In:** Yes

**Call In Expiry date:** 19/10/2015

**Advice Sought:** Legal, Finance, Procurement

**Legal Advice:**

**It is not considered that this procurement gives rise to significant legal concerns.**  
**Legal are and will be assiting with the procurement and formulation of the contract. Advice provided by Brian Lewis Stewart (Solicitor) on 02/10/2015.**

**Finance Advice:**

**This decision is to delegate authority for the Strategic Director of Organisational Transformation to enter into a new 2 year contract(through the governments G-Cloud Framework)for Web Content Management System, Hosting and 24/7 Support with S8080 Digital Agency at a cost of 30,900 plus VAT and to approve additional spend of £0.055m to enhance the Councils website.**

**The cost of this proposal will be met from existing funding approved through Delegated Decision 1785. This decision approved the Revised Financial Case for the Customer Access Programme. Within that Business Case £0.100m was allocated for CRM System Development, Integration and Self Saerve Set Up. The total cost of this proposal of £0.086k will be met from this allocation.**

**It should be noted that the MTFP contains £0.250m strategic choice saving to be delivered from the Customer Access Programme in 2015/16 and there is a high risk that this will not be achieved.**

**Funding for the Programme overall is to be met from the IT Efficiency Fund of £1.783m over 4 years with the remaining costs being covered by savings delivered through the programme. The Business Case showed estimated costs of £3.693m and savings of £5.201m resulting in an overall return of £1.124m. These savings will need to be delivered to meet the ongoing costs of the programme over the 4 years. Advice provided by Steve Hales (Finance Analyst) on 01/10/2015.**

**Procurement Advice:**

**A tender process has been undertaken to ensure compliance with Contract Procedure Rules to ensure value for money, fairness & transparency**  
**Advice provided by John Watson (Category Manager) on 01/10/2015.**

**Signatures**

**Graham Chapman (PH for Resources and Neighbourhood Regeneration)**  
**SIGNED and Dated: 08/10/2015**  
**Ian Curryer (Chief Executive)**  
**SIGNED and Dated: 07/10/2015**