

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

<b>Reference Number:</b>	2255
<b>Author:</b>	Mark Lowe
<b>Department:</b>	Development
<b>Contact:</b>	Mark Lowe (Job Title: Regeneration Manager, Email: mark.lowe@nottinghamcity.gov.uk, Phone: 01158763532)
<b>Subject:</b>	Nottingham Regeneration Ltd - Extension of Service Level Agreement
<b>Total Value:</b>	£75,060 (Type: Revenue)
<b>Decision Being Taken:</b>	1) To extend the Service Level Agreement (SLA) with Nottingham RegenerationLtd (NRL) to run up to March 2016. 2) To authorise dispensation from Contract Procedures Rule 5.1.2 and the need to carry out a tender process in accordance with Financial Regulation 3.29.
<b>Reasons for the Decision(s)</b>	The current SLA outlining the terms of engagement expired in March 2015. In order to retain NRL as a specialist service the SLA is to be extended for a period of one year (April 2015-March 2016) to allow NRL to continue to progress City strategic regeneration projects. NRL has been the City's de facto Regeneration Company since 1998. Within the company is significant specific knowledge and experience which mean that engaging alternative specialists at this time is not a feasible option, hence the requirement for dispensation from Contract Procedure rule 5.1.2 and Financial Regulation 3.29.
<b>Other Options Considered:</b>	Do nothing. This option was rejected as it would mean that NRL are no longer engaged by NCC and are not able to provide the specialist technical services required for the progression of certain strategic regeneration projects to which the City Council are already substantially committed.
<b>Background Papers:</b>	None.
<b>Published Works:</b>	Portfolio Holder Decision Ref 1716 & 1508.

<b>Affected Wards:</b>	Citywide
<b>Colleague / Councillor Interests:</b>	None.
<b>Dispensation from Financial Regulations:</b>	Yes
<b>Use of Consultants</b>	<b>Number of Days:365</b> <b>Rate per Day:205.64</b> <b>Total value:75060</b> <b>Start date:01/04/2015</b> <b>End date:31/03/2016</b>
<b>Reason for using a consultant:</b>	NRL provide valuable external support to the Council's regeneration agenda providing specialist skills as well as a private sector perspective.
<b>Other options considered:</b>	To fund NRL or other project management options on a project by project basis. This option may be pursued from March 2016 however NRLs services are required on a retained basis in 2015-16 for the completion of projects.
<b>Name of consultant:</b>	Nottingham Regeneration Ltd
<b>Reason for selection?</b>	NRL have a unique company position and skill set as well as a specific specialist knowledge of Nottingham.
<b>Has the consultant previously completed work for the City Council?</b>	Yes as part of ongoing Service Level Agreement since 1998.
<b>Specific activities to be undertaken by the consultant are:</b>	Provide Regeneration support in line with Service Level Agreement .
<b>Period of engagement:</b>	1 year
<b>By what process was the consultant selected?</b>	Extension of existing contract
<b>Consultations:</b>	Those not consulted are not directly affected by the decision.
<b>Crime and Disorder Implications:</b>	None
<b>Equality:</b>	EIA not required. Reasons: EIA not required. Decision does not relate to new or changing polices, services or functions.

**Social Value Considerations:** **NRL assist with the delivery of regeneration projects improving Nottingham's economic, social and environmental prospects, improving the quality of life for its citizens.**

**Decision Type:** **Portfolio Holder**

**Subject to Call In:** **Yes**

**Call In Expiry date:** **01/12/2015**

**Advice Sought:** **Legal, Finance, Procurement, Human Resources**

**Legal Advice:** **NRL is a specialist provider of project management services to the City Council. Rather than extend NRL's appointment on a year to year basis (in arrears) a strategy, at the least over the medium term, should be developed to ensure their skills and experience can be retained. The dispensation is supported on the basis consideration will be given to such a review before a further extension is requested.**

**Advice provided by Andrew James (Team Leader Contracts and Commercial) on 02/11/2015.**

**Finance Advice:** **This decision seeks approval to extend the service level agreement (SLA) with Nottingham Regeneration Ltd (NRL) until March 2016, and pay £75,020 for services received. This cost can be contained within the approved budgets in Development Department.**

**The decision also seeks dispensation from contract procedure rule 5.1.2 required under financial regulation 3.29 for operational reasons. In the coming months there will be a review so that the best course of action can be identified in terms of how to fund the services provided by NRL. This approach has been agreed by the various stakeholders.**

**Advice provided by Maria Balchin (Finance Analyst) on 29/10/2015.**

**Procurement Advice:** **The procurement team supports the decision to seek a Dispensation from Contract Procedure Rule 5.1.2 under Financial Regulation 3.29 to enable this Service Level Agreement to be extended without competition. The extension of the NRL's service until March 2016 will allow time for the City Council to review its current arrangements in order to develop a long term strategy and to ensure that the client retains a level of skills and experience going forward.**

**Advice provided by Sue Oliver (Category Manager - Procurement) on 12/11/2015.**

**HR Advice:** **Continued use of the same SLA due to knowledge and skills and to provide continuity of service to complete projects is agreed as the best course of action up to March 2016 prior to a wider review of services.**

**Advice provided by Hannah Gemmill (HR Business Partner) on 05/11/2015.**

**Signatures:**

<b>Jon Collins (Leader of the Council)</b>
<b>SIGNED and Dated: 20/11/2015</b>
<b>Jon Collins (Leader &amp; PH Strategic Regeneration &amp; Development)</b>
<b>SIGNED and Dated: 20/11/2015</b>
<b>David Bishop (Deputy CE, CD for Development and Growth)</b>
<b>SIGNED and Dated: 16/11/2015</b>
<b>Theresa Channell (Head of Corporate and Strategic Finance) - Dispensation from Financial Regulations</b>
<b>SIGNED and Dated: 16/11/2015</b>
<b>Chief Financial Officer's Comments:</b>