

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2357
Author:	Michael Wayne Bexton
Department:	Communities
Contact:	Michael Wayne Bexton (Job Title: Head of Energy Projects, Email: wayne.bexton@nottinghamcity.gov.uk, Phone: 01158764943)
Subject:	Energy Projects Manager
Total Value:	£48,524 (Type: Revenue)
Decision Being Taken:	For the Corporate Director of Commercial & Operations to approve the creation of 'Energy Projects Manager' - Grade GLPC-J under the scheme delegation 16 (Officer Decision) and approve the transfer from Commercial Development of Product Development Manager and Business Development Officer (x2).
Reasons for the Decision(s)	The new Energy Projects Manager post utilises existing staff funding and is vital for the continued work of the new Energy Services Directorate. The Product Development Manager and two Business Development Officer posts are currently within Commercial Development and the transfer is required to link to their direct line management and area of work.
Other Options Considered:	All other staffing considerations have been considered as part of the formation of the Energy Services Directorate. This new post facilitates Council commitments in relation to the Energy agenda.

Background Papers:

Published Works:

Affected Wards: Citywide

Colleague / Councillor Interests:

Consultations: Those not consulted are not directly affected by the decision.

Crime and Disorder Implications: NA

Equality: EIA not required. Reasons: No specific EIA required. Usual staffing protocol to be followed.

Decision Type: Officer

Executive Decision? No

Scheme of Delegation Reference Number or Other Source of Delegation: 16

Advice Sought: Legal, Finance, Human Resources

Legal Advice:
Employment Law Advice
 1. With regard to the the creation of the Energy Projects Manager, taking into account section 7 of the Local Government and Housing Act 1989, any appointment to the proposed post should be made on merit.
 2. With regard to the proposed transfer of the Product Development Manager and Business Development Officer posts, it is advised that appropriate consultation takes place with regard to the current postholders and any affected colleagues.
 John Bernard-Carlin
 Housing, Employment & Education Team
 Legal Services Advice provided by John Bernard-Carlin (Team Leader) on 05/02/2016.

Finance Advice:

The decision to transfer the posts of Energy Projects Manager, Product Development Manager and 2 x Business Development Officers from Commercial Development to Energy Services does not result in any additional expenditure being incurred by the Council as there is existing budget for all of the posts and they are currently filled.

The Product Development Manager and 2 x Business Development Officer posts are funded from income generated by the sale of EEMonitors and provision of services to Enviroenergy. In the event of insufficient income being generated to meet these costs this will result in a pressure within Energy Services which will need to be managed within the directorate. This risk was recognised when the posts were created, this decision transfers this risk from Commercial Services to Energy Services.

A budget virement will be required to transfer the expenditure budget of £159,280 and associated income budget of £110,750 net budget £48,530 between services and portfolios.

Energy Services has savings targets of £0.450m included in the Council Medium Term Financial Plan (MTFP) that is currently out to public consultation. These posts will contribute towards the delivery of these savings.

Advice provided by Gary Robbins (Finance Analyst) on 18/01/2016.

HR Advice:

The virement provides the opportunity for the transfer of posts to reflect the increased responsibility within the Energy Services Directorate for organic sales and commercial growth.

The creation of the Project Manager will provide the increased capacity necessary to help the directorate to be able to meet the Energy manifesto commitments.

HR advice has been sought and will continue to be provided in relation to recruitment processes to ensure that NCC policy is followed.

Advice provided by Faye Truong (Service Redesign Consultant) on 31/01/2016.

Signatures:

Gail (Director of Energy Services)
SIGNED and Dated: 26/02/2016