



Nottingham Works Programme: Intensive Careers Support

Frequently Asked Questions

1. What is the Nottingham Works Programme?

The Nottingham Works Programme consists of six related activities designed to help unemployed and economically inactive¹ young people in Nottingham to progress in education, training and employment opportunities.

The Nottingham Works Programme is part-financed by Nottingham City Council and the European Union through the European Social Fund's Youth Engagement Initiative Programme (ESF YEI). ESF supports activities to extend employment opportunities and develop a skilled workforce.

2. What is Intensive Careers Support?

Intensive Careers Support is one of the six activities in the City Council's Nottingham Works programme.

Intensive Careers Support is designed to provide advice and mentoring from dedicated Nottingham and Nottinghamshire Youth Support (NNYS) advisors and support 16-18 year-olds move on from school. The project will provide continuing age-appropriate support with post-16 providers and employers to minimise the risk of 'drop out'.

Eligible young people can access:

- A dedicated mentor / advisor to provide one to one support and advice to secure and remain in education or training.
- A hardship fund to contribute to initial transport, IT equipment and childcare costs of where these are creating barriers to participation and retention in education or training programmes.

3. Which young people are eligible?

Eligible participants must be:

- i. Nottingham City residents² aged between 16 and 18 years old on the date they start to receive the support.
- ii. Not engaged in Education, Employment or Training prior to starting their employment
- iii. Meet the Education Funding Agency's funding eligibility requirements (i.e. with regards to residency)

4. What is the closing date?

The total funds available are limited to supporting 1248 participants; therefore the scheme will operate until such time as its resources are fully committed or until 31st March 2018 (whichever is soonest)

5. Who will administer Intensive Careers Support?

¹ **Economically inactive** refers to a young person who is Not engaged in Education, Employment or Training and is not in receipt of any out of work benefits.

² See Appendix A for Nottingham City Council boundaries within which apprentices must be resident

The Intensive Careers Support Programme will be administered by Nottingham City Council in partnership with Nottingham & Nottinghamshire Youth Services Ltd (a subsidiary of Futures, Advice, Employment & Skills)

In special circumstances, and in furthering the aims of the scheme, the Council reserves the right to delegate authority to approved agencies in respect of certain aspects of administration of the Intensive Careers Support Programme.

6. Will the information provided be used for any other purpose?

The Council reserves the right to report the number of young people supported and any funding awarded to relevant City Council Committees, the full Council and The Department for Work & Pensions in line with the requirements of Nottingham City Council's agreement with the ESF Managing Authority and in any publicity about Nottingham Works Programme or the Intensive Careers Support Programme. This information may also be subject to freedom of information requests.

7. How do I express an interest in participating in this programme?

If you are interested in finding out more about the programme or wish to request support for a young person please contact xxxxxxxxxxxx on xxxxxxxxxxxxxxxx or email xxxxxxxxxxxxxxxx

Alternatively you can write to

Nottingham Works Programme
Economic Development
Nottingham City Council
4th Floor, Loxley House
Station Street
Nottingham
NG2 2NG

Appendix A: Nottingham City Council boundaries within which the young person must be resident

