



## **Nottingham Works Programme: Step in to Work Plus**

### **Frequently Asked Questions**

#### **1. What is the Nottingham Works Programme?**

The Nottingham Works Programme consists of six related activities designed to help unemployed and economically inactive<sup>1</sup> young people in Nottingham to progress in education, training and employment opportunities.

The Nottingham Works Programme is part-financed by Nottingham City Council and the European Union through the European Social Fund's Youth Engagement Initiative Programme (ESF YEI). ESF supports activities to extend employment opportunities and develop a skilled workforce.

#### **2. What is Step in to Work Plus?**

The Step in to Work Plus Programme is one of the six activities in the City Council's Nottingham Works programme.

The **Step in to Work Plus Programme** is an extension of the existing Step into Work programme. It will provide additional community outreach for 18-29 year-olds, who are unemployed or economically inactive, to engage in mentoring, work readiness training and employment activity. The support is provided in the participants own community.

Eligible participants can access:

- A bespoke programme of support to help them overcome the barriers and develop the skills they need to secure employment.
- A hardship fund to contribute to IT, transport and childcare costs where these are creating barriers to their continuing participation in the programme.

#### **3. Which young people are eligible?**

Eligible participants must be:

- i. Nottingham City residents<sup>2</sup> aged between 18 and 29 year on the date they start the programme
- ii. Unemployed or economically inactive prior to starting the programme

---

<sup>1</sup> **Economically inactive** refers to a young person who is Not engaged in Education, Employment or Training and is not in receipt of any out of work benefits.

<sup>2</sup> See Appendix A for Nottingham City Council boundaries within which participants must be resident

#### 4. Who will deliver the Step in to Work Plus Programme?

The Step in to Work Plus Programme will be delivered by Nottingham City Council's community based partner organisations around the City. These partners are each responsible for an area of the City.

| Delivery Partner          | Area of City | Contact Name | Tel No. |
|---------------------------|--------------|--------------|---------|
| Meadows Partnership Trust |              |              |         |
| City College Nottingham   |              |              |         |
| Right Track               |              |              |         |
| Groundworks               |              |              |         |
| Castle Cavendish          |              |              |         |
| NG7                       |              |              |         |
| Futures                   | Citywide     |              |         |

#### 5. Will the information provided be used for any other purpose?

The Council reserves the right to report the number of young people supported and the amount of funding awarded and paid to each recipient company to relevant City Council Committees, the full Council and The Department for Work & Pensions in line with the requirements of Nottingham City Council's agreement with the ESF Managing Authority and in any publicity about Nottingham Works Programme or the Step in to Work Plus Programme. This information may also be subject to freedom of information requests.

#### 6. How do I express an interest in participating in this programme?

If you are interested in finding out more about the programme or wish to create an opportunity please contact the organisation in the table above in the area in which you live.

Alternatively you can write to

Nottingham Works Programme  
Economic Development  
Nottingham City Council  
4<sup>th</sup> Floor, Loxley House  
Station Street  
Nottingham  
NG2 2NG

**Appendix A:** Nottingham City Council boundaries within which young person must be resident

