

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2396
Author:	Gill Callingham
Department:	Development
Contact:	Gill Callingham (Job Title: Regeneration Specialist, Email: gill.callingham@nottinghamcity.gov.uk, Phone: 01158763469)
Subject:	Nottingham Science Park - Phase 2 Development
Total Value:	£150,000 (Type: Capital)
Decision Being Taken:	<p>To approve the use of an initial £150,000 Building Foundations for Growth grant funding to procure as necessary the valuation, enabling, design, procurement, and preparation works to develop a second building at Nottingham Science Park (No.2 NSP) to progress towards the build phase.</p> <p>To delegate authority to the Deputy Chief Executive/Corporate Director for Development and Growth to award and sign the contracts.</p>
Reasons for the Decision(s)	<p>In January 2016 Nottingham City Council was successful in a bid for funding from the Building Foundations for Growth grant from the Local Enterprise Partnership (D2N2). The bid was to develop a second building at Nottingham Science Park . D2N2 has approved the use of an initial £150,000 towards predevelopment work. There are significant technical services, detailed design work and feasibility studies, as well as running a detailed procurement process, which need completing in order to get this project to realisation stage.</p>
Other Options Considered:	<p>Do nothing. This option was discounted as the Council would be unable to procure a development partner without carrying out the necessary preparatory steps. More detailed feasibility work is also required to minimise any unquantified risk to the Council.</p> <p>Carry out the work in house. This option was discounted as there is not the expertise in house to carry out the technical studies and design services which are needed. An independent expert view on market appeal and demand will also be of benefit for a project of this scale.</p>
Background Papers:	None

Published Works:	None
Affected Wards:	Dunkirk and Lenton
Colleague / Councillor Interests:	N/A
Use of Consultants	Number of Days:0 Rate per Day:0 Total value:150000 Start date:31/03/2016 End date:30/03/2018
Reason for using a consultant:	To carry out as necessary: <ul style="list-style-type: none"> - architectural and engineering services (work up to RIBA stage 2) - sustainability studies - site investigations/contamination studies/ topographical surveys etc - cost consultancy - procurement advice and legal services.
Other options considered:	Not to use consultants. This option was discounted as there is not the inhouse expertise or capacity to carry out the required specification of work for a project of this scale.
Name of consultant:	To be selected following Procurement Process
Reason for selection?	N/A
Has the consultant previously completed work for the City Council?	Not applicable
Specific activities to be undertaken by the consultant are:	As above.
Period of engagement:	Up to 2 years
By what process was the consultant selected?	All procurement will be carried out in accordance with the Council's contract procedure rules and supported by the Procurement team.
Consultations:	Date: 15/02/2016 Ward Councillors: David Trimble Agreement received
	Date: 15/02/2016

Chief Finance Officer:Geoff Walker
In agreement

Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:

None anticipated

Equality:

EIA not required. Reasons: No Equalities Impacts anticipated

Social Value Considerations:

All procurement will be carried out in accordance with the Council's contract procedure rules and supported by the Procurement team.

Relates to staffing:

Yes

Decision Type:

Portfolio Holder

Subject to Call In:

Yes

Call In Expiry date:

06/04/2016

Advice Sought:

Legal, Finance, Procurement, Human Resources

Legal Advice:

This decision raises no significant legal issues provided the contracts for the development phase are awarded in accordance with the City Council's Contract Procedure Rules. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 08/03/2016.

Finance Advice:

The D2N2 EZ Steering Group Meeting of 26 January 2016 approved the £150,000 allocation to Nottingham City Council for the Science Park predevelopment work.
In order to comply with Financial Regulations, arrangements must be set up to ensure that all the conditions attached to the funding are clearly understood and monitored to minimise the risk to the City Council.
Advice provided by Susan Tytherleigh (Senior Finance Manager) on 08/03/2016.

Procurement Advice:

There are no significant procurement concerns with the proposals set out within the decision. The procurement team will procure all requirements in line with Public Contract Regulations. Advice provided by Sue Oliver (Category Manager - Procurement) on 23/02/2016.

HR Advice:

The specialist nature of resource required is not currently available in house, therefore consultants would need to be engaged to carry out this work.

It is noted that there are a significant number of consultants being used within Development and Growth at present due to the size, scope and specialist nature of programmes and while that will not impact on this request, resourcing needs across the Department need to be reviewed to assess whether there is an opportunity to recruit directly in to the Council to work across a range of our projects/programmes/schemes. Advice provided by Hannah Gemmill (HR Business Partner) on 29/02/2016.

Signatures:

Jon Collins (Leader of the Council)

SIGNED and Dated: 30/03/2016

Jon Collins (Leader & PH Strategic Regeneration & Development)

SIGNED and Dated: 30/03/2016

David Bishop (Deputy CE, CD for Development and Growth)

SIGNED and Dated: 18/03/2016