

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2430
Author:	Andrew Beighton
Department:	Communities
Contact:	Andrew Beighton (Job Title: Commercial Account Manager, Email: andrew.beighton@nottinghamcity.gov.uk, Phone: 01158765782)
Subject:	Commercial Opportunity for Neighbourhood Services (First Aid training)
Total Value:	£50,000 (Type: Revenue)
Decision Being Taken:	To submit a tender response to Derbyshire County Council for training in First Aid across all departments as well as members of the Derbyshire Partnership. If successful, to authorise the Director for Neighbourhood Services to enter into contract with Derbyshire County Council
Reasons for the Decision(s)	Derbyshire County Council Training is seeking to appoint a number of contractors onto a framework to deliver training to cover the skills and knowledge required to allow both employees and associates of the Council, and members of the Derbyshire Partnership to confidently and competently carry out First Aid duties. The contract will run from 1st September 2016 for 2 years with an option to extend for up to an additional 2 years. Successful tenderers will form part of a framework that can be accessed by Derbyshire County Council. Details are enclosed on the exempt bid assesment
Other Options Considered:	Not tendering was rejected as an option as it would mean the opportunity to raise income for Nottingham City Council would be lost.
Background Papers:	None
Published Works:	None

Affected Wards: Citywide

Colleague / Councillor Interests:

Any Information Exempt from publication: Yes

Exempt Information:

Description of what is exempt: Bid assessment to Derbyshire County Council

An appendix (or appendices) to this decision is exempt from publication under the following paragraph(s) of Schedule 12A of the Local Government Act 1972

3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

This report is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

It is not in the public interest to disclose this information because it contains financial and commercial pricing structures which could prejudice the council's negotiations if they were disclosed

Documents exempt from publication:

Derbyshire County Council First Aid - bid assessment.docx

Consultations:

Date: 25/03/2016
Ward Councillors: Nicola Heaton
OK to submit tender response on behalf of Nottingham City Council

Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:

None

Equality:

EIA not required. Reasons: EIA not required

Decision Type:

Portfolio Holder

Subject to Call In:

Yes

Call In Expiry date:

26/04/2016

Advice Sought:

Legal, Finance

Legal Advice:

The proposal in this delegated decision raises no significant legal issues. If successful, the council would be one of several framework providers who may be contracted from time to time to provide training services to Derbyshire County Council during the period of the framework. Advice provided by Sarah O'Bradaigh (senior solicitor) on 11/04/2016.

Finance Advice:

The proposal to provide training services to Derbyshire County Council is estimated to provide additional income to Nottingham City Council of up to £35,000 per annum.

If successful the Council will be placed on a framework of providers to whom Derbyshire County Council may award work, as a result at this point it is difficult to quantify the amount of work that Nottingham City Council may be awarded, based on figures provided by Derbyshire it is estimated that the value of work may be up to £50,000 per annum.

The costs of providing these training courses can predominantly be met from within existing staffing and premises budgets through utilisation of existing staffing and premises capacity. The main additional costs incurred will be for course supplies and materials and some additional utility costs for heating and lighting training rooms for longer periods than are currently used. Based on the estimated £50,000 of work it is estimated that expenditure on these items will be of the order of £10-15,000. The requirements will be dependent upon which courses types the Council is successful in bidding for.

The Council already provides similar services for other local authorities so the measures in terms of liability management required to deliver this contract are already in place.

Neighbourhood Operations has a savings target of £0.200m within the Medium Term Financial Plan (MTFP) relating to productivity savings. The income from this proposal will contribute towards the delivery of this proposal in 2016/17.

Advice provided by Gary Robbins (Finance Analyst) on 30/03/2016.

Signatures

Nicola Heaton (Portfolio Holder for Community Services)

SIGNED and Dated: 19/04/2016

Andrew Vaughan (Corporate Director Commercial and Operations)

SIGNED and Dated: 19/04/2016