

**Delegated Decision Making Form
(Property Delegations 232-251 only - Executive Officer Decisions)**

REF NO
2478
<i>Constitutional Services Use Only</i>

Decision Type	Officer
Department	Development

Subject	Unit 3 Salisbury Salisbury Square, Salisbury Street, Radford, Nottingham, NG7 2AB
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Decision	Subject to call-in: Yes
	If <u>NOT</u> subject to call-in
	Reason and who consulted: Total value of decision is less than £25,000 so is not subject to call in
	Total value of decision: Exempt as per appendix
	Revenue or Capital: Revenue

Decision taken	To approve the letting on the terms set out in the appendix.
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Exempt Decision Reason for exemption (including public interest reason)	Yes - appendix only
	The additional information sheet attached to this decision is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding the information) and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because it reveals commercially sensitive information that could prejudice future negotiations.

Other options considered (with reasons for rejecting options not favoured)	Continue marketing the property To Let. This option was rejected as acceptable terms have been agreed with the applicant.
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Reason for Decision	The property has been vacant since 8 March 2016 and the rental level achieved reflects the market value of the property.
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Affected Wards	Radford and Park	
Advice sought	Yes	No
Legal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Equality & Community Relations Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voluntary and Community Sector	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grants Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Procurement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other (please specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Details of consultations undertaken

	Yes	No	Name and Date
Portfolio Holder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Ward Councillors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Area Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Other Council Bodies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Corp. Directors Affected	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Trades Unions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Minority Group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Others (Specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

Reasons for not consulting

There has been no express consultation about this decision, but regular meetings take place with the Portfolio Holder and Director of Strategic Asset and Property Management on general property matters, which may include this matter. The Decision relates to a day to day business matter where further consultation is not deemed appropriate.

Consultation outcomes

N/A

Background to the decision

The applicant proposes to use the property for his main business use of storing and supplying shelving and wracking systems. All references received were satisfactory. The Council is to undertake all health and safety checks before the tenant takes occupation. The tenant will pay a quarters rent, a rent deposit (equivalent to one quarter's rent) and all fees associated with the letting.

Declared interests

None

Dispensation by Standards Committee

Date: N/A	Dispensation Reference: N/A
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Equalities

Has the equality impact of the decision been assessed?	
NO – Not required	<input checked="" type="checkbox"/>
YES – equality impact assessment attached	<input type="checkbox"/>

Social Value implications

There are no Social Value Implications that relate to this Decision.

Crime and Disorder implications

There are no Crime and Disorder Implications that relate to this Decision

Background Papers

There are no Background Papers which this Decision relies upon.

Published documents

There are no Published Documents that have been relied upon to make this Decision.

Uniform / Property Ref (if applicable)	00606/10		
Contact Person	Sarah Dawson, <i>S.Dawson</i> Property Assistant sarah.dawson@nottinghamcity.gov.uk	Contact No.	Ext: 63668
Scheme of Delegation Reference Number	237 – Council Owned Land and Property – Grant of Tenancies and Leases		
Principle Estates Surveyor	Rizvan Shafiq		Date: 25/5/16
Signature			
Portfolio & Investment Manager	Pippa Hall		Date: 25/5/16
Signature			
Director of Strategic Assets and Property	Kevin Shutter		Date: 25/5/16
Signature			

To be completed by Constitutional Services

Date published: 26/05/16

Last date for Call-in: 6/6/16

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