

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2556
Author:	Anne Clarke
Department:	Resources
Contact:	Simba Chirara (Job Title: Voice and Data Infrastructure Manager, Email: simba.chirara@nottinghamcity.gov.uk, Phone: 01158764688)
Subject:	Network Cabling 4 Year Framework Contract
Total Value:	£316000 (Type: Revenue)
Decision Being Taken:	To seek approval to enter into framework contracts of four year term with a number of Cabling Contractors for the installation and supply of Telecommunication Cabling Systems within the authority. Estimated costs for 4 years £316000 with costs being met from departments revenue budgets.
Reasons for the Decision(s)	NCC IT are responsible for arranging the install of Category 5e and Category 6 structured cabling system, and also Optical Fibre cables within our networked and non - networked sites. The NCC IT Department will issue project specifications, and then invite Cabling Contractors to provide quotations for this work. Our aim is to have an approved, reliable, dedicated list of Cabling Contractors who will compete for the work, and ultimately deliver quality IT solutions at competitive prices through a compliant framework agreement. The cabling contractors must have a proven track record of the installation of LAN/WAN infrastructure cabling projects. Our Cabling contractors must also use quality cables, and associated materials from the approved list of manufacturers.
Other Options Considered:	One option would be to go out to the market for each individual cabling requirement. This is not an option as we need to ensure that we have suppliers that are aware of the structure and complexities of our buildings and will adhere to our standards and working practices, which can vary depending on building and department. By having dedicated Cabling Contractors they will build up a knowledge base of NCC's buildings and we can ensure that their standards of work meet the required regulations.

Background Papers:

Published Works:

Affected Wards: Citywide

Colleague / Councillor Interests:

Consultations: Those not consulted are not directly affected by the decision.

Crime and Disorder Implications: There are no Crime and Disorder Implications

Equality: EIA not required. Reasons: Relates to cabling installations not directly used by colleagues and Citizens

Decision Type: Portfolio Holder

Subject to Call In: Yes

Call In Expiry date: 12/08/2016

Advice Sought: Legal, Finance, Procurement, IT, Property

Legal Advice:

This will be a procurement that will be subject to the Public Contract Regulations. Provided the procurement is conducted within the Regulations then there appear to be no significant legal concerns.

Both the procurement and legal sections will be able to assist with ensuring a process within the Regulations. Advice provided by Brian Lewis Stewart (Solicitor) on 19/07/2016.

Finance Advice:

The value of the decision (£316,000) is the maximum estimated cost of supplying and installing telecommunications cabling equipment across a range of Council sites over a period of four years. The incidence of cost is anticipated to be reasonably linear (c.£79,000 per annum). Resources ICT propose that it will enter into a contract and place orders but that the cost will be met from departmental budgets. This continues an established practice but it is imperative that Resources ICT always confirm with departments that service budgets or capital project approvals exist within the Medium Term Financial Plan to support any orders placed. Placing an official order without having identified an approved source of funding will normally contravene Financial Regulations (Contract Procedure Rule 9.6i).

Value for money will be obtained by following a procurement process that complies with the Council's Financial Regulations and Contract Procedure Rules.

Advice provided by C I Sharpe (Finance Analyst) on 19/07/2016.

Procurement Advice:

The proposal is to go out to tender and award a framework of contractors to supply and install telecommunications cabling equipment. The proposal meets financial regulations and therefore, there are no significant concerns. Procurement will support ICT to put this contract into place. Advice provided by Rosalie Parkin (Category Manager) on 04/07/2016.

IT Advice:

The IT Service supports this proposal. The requirement to cable and re-cable Council offices in response to new acquisitions and office moves requires the need to manage a dynamic level of demand for work. This demand is most easily achieved through having a range of technically competent suppliers who can be easily engaged to deliver discrete packages of work in competition.

Advice provided by Paul J. Burrows (IT Change, Projects & Strategy Manager) on 09/06/2016. Advice provided by James Welbourn (Governance Officer) on 22/07/2016.

Property Advice:

Andy Fletcher - consistent approach is required within properties to ensure infrastructure stability. Framework supplier will aid to provide consistency. IT will require to implement process for informing property maintenance team of any proposed works on implementation. Discussed with Anne Clarke.

Advice provided by Andy Fletcher Property Maintenance Manager on 22-07-2016 Advice provided by Andrew Fletcher (Team Leader Property Safety & Compliance) on 22/07/2016.

Signatures

Graham Chapman (PH for Resources and Neighbourhood Regeneration)
SIGNED and Dated: 05/08/2016
Glen O'Connell (Corporate Director for Resilience)
SIGNED and Dated: 25/07/2016