

Nottingham City Council Delegated Decision



Nottingham
City Council

| | |
|------------------------------------|--|
| Reference Number: | 2590 |
| Author: | Carl Pendleton |
| Department: | Communities |
| Contact: | Carl Pendleton (Job Title: Waste Disposal Manager, Email: carl.pendleton@nottinghamcity.gov.uk, Phone: 0115 8765639) |
| Subject: | Clinical Waste Disposal |
| Total Value: | £410,000 (Type: Revenue) |
| Decision Being Taken: | To seek permission to procure clinical waste disposal services in line with procurement regulations and financial regulations; this is in order to discharge our statutory duties as a waste disposal authority to provide waste services that protect the environment and human health. To delegate approval authority to the Director of Energy Services to award the contract. |
| Reasons for the Decision(s) | The current contract to provide clinical waste disposal services expires at the end of September 2016. Procuring this service through the competitive tendering route will both deliver quality and value for money services. |
| Other Options Considered: | Options to consider: - Cease to provide the services. Not an option as it is part of our statutory duties as a unitary authority - Extending the current contract is not an option. The contract has reached the end of contract period and needs to be procured to comply with both financial and procurement regulations |
| Background Papers: | None |
| Published Works: | None |

| | |
|--|--|
| Affected Wards: | Citywide |
| Colleague / Councillor Interests: | None |
| Consultations: | Both the Domestic Waste Manager and Head of Waste and Energy Services. Others have not been consulted as this is a decision to go out to procure an existing service. |
| Crime and Disorder Implications: | By procuring clinical waste disposal services the authority both discharges its duties and potentially removes hazardous waste from the environment. This contributes to the protection of both human health and the environment. |
| Equality: | EIA not required. Reasons: These services are provided city wide and support those most vulnerable |
| Decision Type: | Portfolio Holder |
| Subject to Call In: | Yes |
| Call In Expiry date: | 13/09/2016 |
| Advice Sought: | Legal, Finance, Procurement |
| Legal Advice: | Based on the information provided this report does not raise any significant legal issues. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 22/08/2016. |
| Finance Advice: | <p>The annual cost of this service is circa £80,000 per annum. There is budgetary provision for this service within the Waste Disposal budget in the Council Medium Term Financial Plan. The financial impact of the outcome of this tendering exercise will not be known until the contract is awarded and any material changes arising as a result of the new contract will need to be incorporated within the Council Medium Term Financial Plan for 2017/18 and beyond.</p> <p>Council Financial regulations require that the contract for this service is let via a compliant tendering exercise and this delegated decision making process ensures that this requirement will be met.</p> <p>Advice provided by Gary Robbins (Finance Analyst) on 04/08/2016.</p> |
| Procurement Advice: | The procurement team will assist with the tendering exercise to ensure that a fully compliant value for money contract is entered into. Advice provided by Paul Ritchie (Procurement Category Manager) on 04/08/2016. |

Signatures

| |
|---|
| Alan Clark (Councillor) (Portfolio Holder For Energy and Sustainability) |
| SIGNED and Dated: 05/09/2016 |
| Andrew Vaughan (Corporate Director Commercial and Operations) |
| SIGNED and Dated: 01/09/2016 |