

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2673
Author:	Louise Dobson
Department:	Communities
Contact:	Louise Dobson (Job Title: Business Support, Email: louise.dobson@nottinghamcity.gov.uk, Phone: 63460)
Subject:	Invitation to Tender for the ESPO Secure Shredding and Disposal Framework
Total Value:	Exempt (Type: Revenue)
Decision Being Taken:	To delegate authority to the Head of Business Development and Commercial Innovation to submit an Invitation to Tender to join the ESPO Secure Shredding and Disposal Framework. This Framework will be established for 3 years with the option to extend for a further 1 year.
Reasons for the Decision(s)	This Framework agreement is split into several Lots and sub Lots per geographical region with a total framework value estimated between £250,000 - £1000,000. Of those Lots we would anticipate bidding to be part of the framework agreement for the East Midlands only and therefore keeping the overall value of the contract at the lower end. A comprehensive business case was developed and agreed to allow Trading Operations to invest in the equipment to be able to undertake Confidential Shredding in a commercial capacity. This was then put into the Trading Operations Business plan with an income target of £108,000 in the first year. This contract would contribute towards meeting this target.
Other Options Considered:	Becoming part of the ESPO framework has been outlined as a target for this service and therefore no other options have been considered.
Background Papers:	None.

Published Works:	None.
Affected Wards:	Citywide
Colleague / Councillor Interests:	None.
Any Information Exempt from publication:	Yes
Exempt Information:	
Description of what is exempt:	The finance comments, legal comments, and proposed pricing schedule are exempt from publication and included within an exempt appendix.
	An appendix (or appendices) to this decision is exempt from publication under the following paragraph(s) of Schedule 12A of the Local Government Act 1972
3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).	The public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosing the information may offer a competitive advantage to other organisations bidding for the framework.
5 - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	The public interest in maintaining the exemption outweighs the public interest in disclosing the information because otherwise it would prejudice my ability to give confidential legal advice to the client dept
Documents exempt from publication:	Confidential Waste Finance Comments - ESPO.docx, Confidential Waste ESPO - Appendix B -Pricing Schedule.xlsx, esposhreddinglegalcomments.docx
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	This contract has no implications relating to crime and disorder.

Equality: EIA not required. Reasons: An EIA would be disproportionate in the circumstances as this decision relates to the extension of delivery of an existing service.

Decision Type: Portfolio Holder

Subject to Call In: Yes

Call In Expiry date: 08/12/2016

Advice Sought: Legal, Finance

Legal Advice: This advice is exempt from publication and is contained within an exempt appendix

Finance Advice: This advice is exempt from publication and is contained within an exempt appendix

Signatures

Nicola Heaton (Portfolio Holder for Community Services)
 SIGNED and Dated: 30/11/2016

Andrew Vaughan (Corporate Director Commercial and Operations)
 SIGNED and Dated: 22/11/2016