Nottingham City Council Delegated Decision

Reference Number:	**2693**
Author:	**Mark Collins**
Department:	**Development**
Contact:	**Mark Collins** **(Job Title: Street Works Officer, Email: mark.collins@nottinghamcity.gov.uk, Phone: 01158765415)**

Subject:	**Street Works System**

Total Value:	**£95,889 (Type: Revenue)**

Decision Being Taken:	**To approve the purchase of software that is able to securely register and co-ordinate all permit works, events and licences on the highway network, through the Crown Commercial Service's G Cloud Framework.** **To delegate authority to the Deputy Chief Executive/Corporate Director for Development and Growth to approve the contract award and enter into a 2 year contract, at a total value of £95,889 to purchase a system that is permit specific and discontinue the use of the general asset management / street works noticing system to improve security and functionality required for the permit scheme.**

Reasons for the Decision(s)	The Council's Network Management Team currently uses Confirm Street Works system to register and co-ordinate all works, events and licences on the highway network. Confirm also raises Fixed Penalty Notices for illegal or over running works on the highway.
	The efficiency of the this is being compromised by limitations in the existing system.
	Nottingham City Council is a permitting authority and relies on the system to produce annual key performance indicator reports to the Department for Transport to ensure parity and standards are maintained on public highways.
	To help ensure information is acurate and to enable better monitoring, it is proposed to procure software to manage and provide information that can sufficiently protect the integrity of the information and provide the necessary reports to effectively manage the permit scheme.
	The most expedite method to purchase the required software is through the Crown Commercial Service's G Cloud Framework which results in direct award to the most suited provided.

Other Options Considered:	Other options considered were to develop the Confirm System for Network Management. This would incur a cost, but it would be difficult to maintain the integrity of the data as the system is widely used across the Council.

Background Papers:	N/A

Published Works:	N/A

Affected Wards:	Citywide

Colleague / Councillor Interests:	N/A

Consultations:	Date: 06/06/2016
	Other:Anthony Davidson and Rosalie Parkin from the procurement team, to discuss procurement options and the best way forward
	Advice and guidance received was that due to the urgency of the request, using the Crown Commercial Service's G Cloud Framework would be the most effective solution.
	Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:	N/A

Equality:	EIA not required. Reasons: EIA is not required as no change in current service.
Social Value Considerations:	N/A
Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	03/01/2017
Advice Sought:	Legal, Finance, Procurement, IT
Legal Advice:	Based on the information provided this decision raises no significant legal issues if the contract is procured via the Government's GCloud framework. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 22/08/2016.
Finance Advice:	The 2016/17 budget approved by Executive Board in February 2016 included a saving of £95k in respect of Traffic & Safety efficiencies in the permit scheme. The purchase of this software will support the delivery of required efficiencies to effectively manage the permit scheme. It is expected that the software cost of £95,889.00 can be contained within the 2016/17 approved Traffic & Safety budgets. Advice provided by Maria Balchin (Finance Analyst) on 19/10/2016.
Procurement Advice:	The decision is to approve the purchase of software to securely register and coordinate all works, events and licences on the highway network and enter into a 2 year contract at a total value of £95889.00. The procurement team have supported the service area to investigate various procurement routes and will ensure that the process meets our own financial and EU regulations, as such there are no procurement concerns with this approach. Advice provided by Rosalie Parkin (Category Manager) on 03/08/2016.
IT Advice:	The IT Service supports this proposal. Discussions with colleagues from the Street Works Team and Commercial & Neighbourhood Services have confirmed that current systems, i.e. Confirm, lack the required functionality for permits' issue and so a new application system is required. The proposal contained in this report is to use a cloud based service, Software as a Service (SaaS). This form of software is in use by other Council services and there is no reason to believe that it will not provide a suitable technological approach for Street Works. As a part of the procurement the Street Works Team will ensure that all integration with existing Council systems is acquired and provided to ensure data integrity. The Street Works Team will also require the supplier to provide the Council's data back to it at the end of the contract in a form that will enable its reuse in a replacement system. Advice provided by Paul J. Burrows (IT Change, Projects & Strategy Manager) on 14/09/2016.

Signatures	Nick McDonald (PH for Business, Growth and Transport)
	SIGNED and Dated: 22/12/2016
	David Bishop (Deputy CE, CD for Development and Growth)
	SIGNED and Dated: 21/12/2016