

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

<b>Reference Number:</b>	<b>2703</b>
<b>Author:</b>	<b>Alvin Henry</b>
<b>Department:</b>	<b>Communities</b>
<b>Contact:</b>	<b>Alvin Henry</b> <b>(Job Title: Waste Ops Manager, Email: alvin.henry@nottinghamcity.gov.uk, Phone: 07961480590)</b>
<b>Subject:</b>	<b>Purchase of additional radios for Parks and Parking Services</b>
<b>Total Value:</b>	<b>£20,177 (Type: Capital)</b>
<b>Decision Being Taken:</b>	<b>To approve £20,177 for the purchase of an additional 100 radios to support Parks and Parking Services through the contract already procured and approved in delegated decisions 1615 and 2269.</b>
<b>Reasons for the Decision(s)</b>	<b>The total cost for the supplementary procurement is £43,000. There is £22,823 remaining from the initial delegated decision 2269 that can be still be spent, leaving a balance of £20,177.</b>  <b>This latest accumulation will support the two services and also enable controllers direct communication to these employees in the field. Using the same original procurement radios, GPS and software will facilitate further operational efficiencies across front line services coming online and minimising cost by not having different communication tools.</b>
<b>Other Options Considered:</b>	<b>Not purchasing the additional radios was rejected because it would not achieve greater cost efficiencies and better service provision</b>
<b>Background Papers:</b>	<b>None</b>
<b>Published Works:</b>	<b>DD1615</b> <b>DD2269</b>

<b>Affected Wards:</b>	Citywide
<b>Colleague / Councillor Interests:</b>	None
<b>Consultations:</b>	Those not consulted are not directly affected by the decision.
<b>Crime and Disorder Implications:</b>	The radio communication system will provide added safety and security benefits for the front-line workforce, reducing the risk associated with lone working. The improved communications will allow front line teams to identify and respond to the results of antisocial behaviour such as graffiti, fly tipping and parking related concerns more quickly and efficiently. This will help reduce vandalism in a similar manner to "Broken Window" theory - the theory that if damage and vandalism go untreated it will increase the perception of crime and antisocial behaviour in that area and is more likely to lead to further damage.
<b>Equality:</b>	EIA not required. Reasons: This is not a change in policy, service or function
<b>Social Value Considerations:</b>	N/A - below the EU threshold
<b>Major Implications for IT:</b>	Yes
<b>Relates to staffing:</b>	Yes
<b>Decision Type:</b>	Portfolio Holder
<b>Subject to Call In:</b>	Yes
<b>Call In Expiry date:</b>	23/01/2017
<b>Advice Sought:</b>	Legal, Finance, Procurement, Human Resources, IT
<b>Legal Advice:</b>	This decision does not raise any significant legal issues. The cost of the additional radios is not a significant change to the original procurement as it is below the applicable financial threshold as set out in section 72 Public Contract Regulations 2015. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 28/12/2016.

**Finance Advice:**

The purchase of additional 100 radios will cost £20,177. This will be funded from the Trading Operations investment fund reserve and therefore will have no revenue impact to any service.

Value for money has been considered as is an add on to a previous tendering exercise in April 2016 (DD2269 and DD1615). Advice provided by Philip Gretton (Finance Analyst) on 15/12/2016.

**Procurement Advice:**

The decision requested is to modify an existing contract with our supplier MRS to purchase additional radios. Under the Public Contract Regulations 2015 section 72, modifications are permitted in certain circumstances and the report author has engaged with procurement in advance of this request to ensure that the Council are complying with the regulations. Due to the value of the additional radios requested, the modifications are permitted and procurement have no significant concerns with this request. Advice provided by Rosalie Parkin (Category Manager) on 20/12/2016.

**HR Advice:**

Should the usage of radio's impact on ways of working for colleagues, management will need to effectively communicate the changes with colleagues and ensure any training/development is in place if required. A review of colleagues job descriptions should be undertaken and updated if required. Advice provided by Andrew Griffiths (Service Redesign Consultant) on 30/11/2016.

**IT Advice:**

The IT Service support the proposal included within this delegated decision.  
The proposal made extends an implemented and successful solution minimising technical risk.  
Advice provided by Paul J. Burrows (IT Change, Projects & Strategy Manager) on 30/11/2016.

**Signatures**

**Nicola Heaton (Portfolio Holder for Community Services)**

**SIGNED and Dated: 16/01/2017**

**Andrew Vaughan (Corporate Director Commercial and Operations)**

**SIGNED and Dated: 11/01/2017**