

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2815
Author:	Alice Ullathorne
Department:	Development and Growth
Contact:	Alice Ullathorne (Job Title: Heritage Strategy Officer, Email: alice.ullathorne@nottinghamcity.gov.uk, Phone: 0115 8761993)
Subject:	Heritage Action Zone Officer Post
Total Value:	115,000 (Type: Revenue)
Decision Being Taken:	To accept the Historic England funding offer for a Heritage Action Zone Officer post to be matched by Nottingham City Council (NCC) to deliver the Nottingham Heritage Action Zone (HAZ) and establish a new 5 year post within the Planning directorate
Reasons for the Decision(s)	<p>Heritage Action Zones are a new Historic England programme for investment in places using multiple approaches, grant aid and Historic England expertise to unlock barriers to heritage-led regeneration and safeguard significant heritage assets.</p> <p>Nottingham City Council have been given the opportunity to develop a programme of projects supported by Historic England grant funding to help address the city's heritage on Historic England's Heritage at Risk register. To enable Nottingham City Council and partners to have the capacity to deliver the Heritage Action Zone Historic England have offered £57,500 in grant aid for a part-time Heritage Action Zone Officer.</p> <p>Acceptance of the grant funding is a Delegated Portfolio Holder Decision.</p> <p>The HAZ will secure funding for investment in heritage assets in the city centre and for the improvement of numerous historic shopfronts (including some council-owned properties). The funding will help to deliver heritage led regeneration which is at the heart of the objectives of the Nottingham Heritage Strategy, as well as the Time and Place Plan and the Nottingham Growth plan by creating a better environment at the heart of Nottingham for citizens, business and visitors.</p> <p>The match funding contribution for the HAZ Officer post would be from the Planning Directorate budget. Historic England's contribution to the post of £57,500 would be made up front (to be made by the end of 2016/17 financial year) with the £11,500 pa NCC contribution being earmarked from the Planning budget. This would give a 5 year budget of £115,000 to employ a part-time HAZ officer for the duration of the scheme.</p>

Briefing notes documents:	Heritage Action Zone Briefing March 2017.docx
Other Options Considered:	<p>Not To Accept The Grant. The Nottingham HAZ represents a once in a generation opportunity to enhance the historic environment in Nottingham. The grant support from Historic England for the Heritage Action Zone Officer over the next 5 years will provide the capacity to deliver the wider Nottingham HAZ. If Nottingham City Council do not take this opportunity the capacity will not be available to successfully deliver the HAZ. .</p> <p>Apply for Heritage Lottery Funding Nottingham City Council could potential apply for Townscape Heritage funding from the Heritage Lottery Fund (HLF) to achieve a similar result as the Heritage Action Zone. The process of application for the HLF is much more protracted and inflexible than Historic England's grants and we would not expect success in the next 5 years as we already have a Townscape Heritage (TH) programme on Carrington Street. Officer capacity would also be required to deliver a TH project.</p>
Background Papers:	HE acceptance of initial HAZ proposal, Map of 3 Conservation areas at the centre of the HAZ, HAZ Officer post offer letter
Unpublished background papers:	After selection panel - successful2pdf.pdf, Heritage Action Zone Conservation Areas - small.jpg, FCB Offer Letter - POST - Nottingham HAZ Project Officer.pdf
Published Works:	Heritage Strategy, Time and Place Plan, Growth Plan, HE HAR register 2016, HE HAZ Explanatory Notes and Guidance, HE HAZ process flow chart - links in briefing note
Affected Wards:	Citywide
Colleague / Councillor Interests:	
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	There are no crime and disorder implications for the development of the HAZ partnership and delivery plan. The subsequent HAZ projects should create a better and safer environment in the city centre.
Equality:	EIA not required. Reasons: EIA not required. Reasons: The report does not contain proposals for new or changing policies, services or functions. The recruitment process will ensure that the job is advertised widely across all communities in the city allowing equal access to all for the opportunity.
Relates to staffing:	Yes

Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	24/04/2017
Advice Sought:	Legal, Finance, Human Resources
Legal Advice:	Under Section 7 of the Local Government and Housing Act 1989, any appointment to the proposed posts should be made on merit. Advice provided by Paulette Brown (Solicitor) on 21/03/2017.
Finance Advice:	<p>This grant would fund a post for 3 days a week at grade H over a 5 year period. The £57,500 from the HE grant to fund the post is being matched by the Planning Service over the 5 years giving a total available budget of £115,000. The match funding from Planning will be met from increased fees and income generation and both must be monitored to ensure that the annual £11,500 contribution from Planning is achieved and earmarked for this purpose. The Service is also required to keep all records required by the HE should any audit of the grant take place in future years.</p> <p>The grant will be paid to the City Council in its entirety in this financial year and a reserve will be set up to ensure the allocation per year is in line with the agreed funding.</p> <p>Advice provided by Susan Tytherleigh (Senior Finance Manager) on 20/03/2017.</p>
HR Advice:	To enable the HAZ projects to be carried out additional resource will be needed. Costs and scope of post has been decided and this should be sourced through external recruitment in to the open market to avoid consultancy costs and make the most of Nottingham talent or talent that already exists within Nottingham City Council. Advice provided by Hannah Gemmill (HR Business Partner) on 20/03/2017.
Signatures	<p>Nick McDonald (PH for Business, Growth and Transport)</p> <p>SIGNED and Dated: 13/04/2017</p> <p>David Bishop (Deputy CE, CD for Development and Growth)</p> <p>SIGNED and Dated: 07/04/2017</p>