

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2823
Author:	Rachel Mottram
Department:	Development and Growth
Contact:	David Bishop (Job Title: Deputy CE, CD for Development and Growth, Email: david.bishop@nottinghamcity.gov.uk, Phone: 01158763758)
Subject:	Traffic and Safety resources
Total Value:	Up to £290k (Type: Revenue)
Decision Being Taken:	1. Approval of consultancy support as set out in the attached exempt appendix. 2. Delegate authority to Deputy Chief Executive and Director of Development to award and sign contracts with consultants as set out in the Exempt Appendix.
Reasons for the Decision(s)	The Traffic and Safety team are delivering a number of schemes/works that require outside consultancy support for successful delivery. This decision will support the schemes/works detailed in the attached exempt appendix from April 2017 up to the end of July 2017. The schemes/works include Traffic Regulation Order (TRO) schemes, bus and cycle corridor works, flood mitigation and highway network duties.
Briefing notes documents:	
Other Options Considered:	To not secure outside consultancy support. This was discounted as a number of schemes/works could not be delivered. The relevant expertise are not currently available in house and therefore we need to use consultancy support. The work of the consultants will be managed and review on a regular basis to ensure we are getting value for money and the outcomes we require.
Background Papers:	None.

Published Works:	None.
Affected Wards:	Citywide
Colleague / Councillor Interests:	None.
Any Information Exempt from publication:	Yes
Exempt Information:	
Description of what is exempt:	An appendix to this decision.
	An appendix (or appendices) to this decision is exempt from publication under the following paragraph(s) of Schedule 12A of the Local Government Act 1972
3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).	The public interest in maintaining the exemption outweighs the public interest in disclosing the information because of the commercial sensitivity detailed in the appendix, as values of what each company charges us for these services is listed.
Documents exempt from publication:	Traffic consultant list April 2017.xlsx
Use of Consultants	Number of Days:1260
	Rate per Day:230
	Total value:290000
	Start date:10/04/2017
	End date:07/07/2017
Reason for using a consultant:	In house capacity and expertise is not available.
Other options considered:	Not to secure outside consultancy support. This was discounted as a number of schemes/works could not be delivered.
Name of consultant:	As set out in the exempt appendix

Reason for selection?	A review of consultants in the Traffic and Safety team has recently been carried out and a number of the consultants will be completing existing schemes/works over the next few months. Ongoing work will be carried out by consultants that have the required expertise to deliver the works required.
Has the consultant previously completed work for the City Council?	Yes
Specific activities to be undertaken by the consultant are:	As set out in the appendix.
Period of engagement:	April - July
By what process was the consultant selected?	The consultants are on the SCAPE and/or Midlands Highways Alliance frameworks and all appointments will be in accordance with the call off requirements as set out in the frameworks.
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	None.
Equality:	EIA not required. Reasons: The report does not contain proposals for new or changing policies, services or functions.
Social Value Considerations:	The schemes/works identified within this decision will deliver schemes that contribute to the economic, social and environmental well-being of the area.
Relates to staffing:	Yes
Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	04/05/2017
Advice Sought:	Legal, Finance, Procurement, Human Resources
Legal Advice:	This report does not raise any significant legal issues as it is understood the consultants have been or are to be appointed from EU compliantly procured frameworks. The City needs to ensure compliance with the latest IR35 rules in respect of consultants. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 24/04/2017.

Finance Advice:

The costs of the consultants listed within this decision are either recharged to the projects they work on or are covering vacant posts and therefore there is no budget pressure for Traffic on continuing these consultants contracts for this time period.

Advice provided by Susan Tytherleigh (Senior Finance Manager) on 20/04/2017.

Procurement Advice:

Procurement have not been involved in the engagement of these consultants and therefore the Client needs to be satisfied that all appointments have been made in accordance with the call-off requirements as set out in the specific framework agreements. Advice provided by Sue Oliver (Category Manager - Procurement) on 24/04/2017.

HR Advice:

HR Observations

There appears to be an identified need to engage external consultants for a short term period - management should ensure that the following need assessment has been undertaken;

- .Specialised knowledge or expertise is required, which is not available from in-house sources or partner organisations.
- .An independent opinion has been sought.
- .A specialist study/project must be completed within a very short time scale and internal resources cannot be deployed.
- .There is a lack of in-house capacity to undertake the project.
- .Only temporary help is required and can be met from existing budgets.

If the conditions / criteria is judged to be met then it would be appropriate to approve this proposal.

Advice provided by Gareth Sayers (Service Redesign Manager) on 21/04/2017.

Signatures:

Jon Collins (Leader of the Council)
SIGNED and Dated: 26/04/2017
Nick McDonald (PH for Business, Growth and Transport)
SIGNED and Dated: 26/04/2017
David Bishop (Deputy CE, CD for Development and Growth)
SIGNED and Dated: 26/04/2017