

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2896
Author:	Anne Clarke
Department:	Strategy and Resources
Contact:	Anne Clarke (Job Title: Team Leader, Email: anne.clarke@nottinghamcity.gov.uk, Phone: 01158763155)
Subject:	Mobile Communication Devices 2017-18
Total Value:	£40,000 (Type: Revenue)
Decision Being Taken:	<p>To procure over the next 12 months, as internal demand requires, stocks of suitable Mobile Communication Devices at the best price available up to a limit of £40,000</p> <p>Competitive quotations will be requested.</p>
Reasons for the Decision(s)	<p>Mobile communication devices are required to support service delivery which is increasingly made on a mobile basis. For example mobile enables us to keep in touch with our non- office based colleagues, provide cover for services without being in an office based environment and provide protection and support to our on call teams. As well as allowing 'phone calls to be made, mobile devices, allow systems to be accessed remotely allowing a more flexible response to be made to citizens.</p> <p>The principal purpose is to reduce the overall costs of purchasing and maintaining mobile communications devices . The Council wishes to purchase communication devices at the most economically advantageous price. Procurement of such devices has been achieved in the past through market testing resulting in best value. The technology market moves very quickly with both availability and price changing on a regular basis, as devices meet a point of maturity within the product life-cycle.</p> <p>In addition the devices need to meet business needs and security requirements.</p> <p>This decision is required to provide the flexibility to obtain the most suitable device at the best available price as demand requires. By purchasing through IT we are able to ensure that the correct devices are purchased at the most economical price.</p>

Other Options Considered:

1) To contract with the City's mobile communication supplier to supply devices. Costs are typically 50% higher than those purchased on the open market and also locked preventing flexibility. Therefore this option is rejected.
2) Contracting for the supply of devices from a single contractor. Prices and availability change on a regular basis and prices often reduce as the product meets a point of maturity within the product lifecycle. As such it would not be sensible to tie into a contract at a fixed price for a period of time. This option has been rejected.

Background Papers:

Published Works:

Delegated Decision 1973 - Mobile Communication Devices 2015-16

Affected Wards:

Citywide

Colleague / Councillor Interests:

Consultations:

Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:

There are no Crime and Disorder Implications

Equality:

EIA not required. Reasons: This decisions does not relate to new or changing policy, service or function.

Major Implications for IT:

Yes

Decision Type:

Officer

Executive Decision?

Yes

Scheme of Delegation Reference Number or Other Source of Delegation:

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Subject to Call In:	No
	The call-in procedure does not apply to the decision because the value of the decision is below the call in threshold.
Advice Sought:	Legal, Finance, Procurement, IT
Legal Advice:	Legal do not consider that there are any significant legal concerns. Advice provided by Brian Lewis Stewart (Solicitor) on 15/06/2017.
Finance Advice:	The cost of this decision is £40,000 for which budget provision exists in the medium term financial plan. Advice provided by Ian Greatorex (Finance Project Manager) on 01/06/2017.
Procurement Advice:	The decision is to procure mobile phones up to the value of £40,000 via the 3 quote process, which is in line with our financial regulations. It is on this basis that procurement supports this proposal. Advice provided by Rosalie Parkin (Category Manager) on 09/06/2017.
IT Advice:	The IT Service supports the proposal made in this delegated decision. Mobile communication devices are required to support service delivery which is increasingly made on a mobile basis. The types of devices available in the market change frequently and so flexibility in procurement is required. Devices acquired will be congruent with the Council's technical standards. Advice provided by Paul J. Burrows (IT Change, Projects & Strategy Manager) on 05/06/2017.
Signatures:	Candida Brudenell (Director of Strategy and Resource)
	SIGNED and Dated: 25/07/2017