

Draft Terms of Reference

Standards Hearings Sub-Committee

- a) to hear cases in accordance with the Council's procedure for dealing with complaints about Councillors' and co-opted members' conduct;
- b) to decide whether to uphold complaints made against Councillors and Co-opted Members having first considered the views of the Council's Appointed Independent Person;
- c) to determine what action to take based upon the outcome of the hearing.

The Sub-Committee is accountable to the Standards Committee.

The Sub-Committee has 5 members (politically balanced) who must be members of the Standards Committee.

The quorum for the Sub-Committee is three.

If a single case is heard over more than one meeting, the same Sub-Committee members must be present at all meetings. If exceptional circumstances mean this is not possible the Monitoring Officer will decide how to proceed.

The Committee meets as and when required.