

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2961
Author:	Stephen Lindsay Tough
Department:	Chief Executive's
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Subject:	Project Management resource for East Midlands Gateways Connectivity Study
Total Value:	Up to £150,000 (Type: Capital)
Decision Being Taken:	That the Council procures project management support through the Framework for the Provision of Programme and Project Management Services (CPU 1275) to support the East Midlands Gateways Connectivity Study. That the Council approve the decision on the award of contract be delegated to the Director of Major Projects.

Reasons for the Decision(s)

Executive Board on 18th July 2017 approved that the Council act as the lead authority for the preparation of the East Midlands Gateways Connectivity Study (EMGCS). The Study is currently out to tender and the successful supplier is expected to be appointed in early October 2017. The Study will involve the development of a transport model primarily covering the Nottingham and Derby built up areas and undertaking project appraisals of strategic transport options to serve the East Midlands HS2 Hub including heavy rail, mass transit, bus and highway improvements.

The outcomes from the Study are expected to be available to inform the HS2 Hybrid Bill process, with the Bill for HS2 Phase 2B, between Birmingham and Leeds due to be deposited in Parliament in late 2019. It is essential that connectivity to and from HS2 is optimised to ensure that the economic benefits to the region are maximised, and the Study will be fundamental in making the case for transport schemes to enhance the core HS2 proposal to ensure the best outcome for the region and influence appropriate national investment programmes.

The EMGCS is initially being funded by local partners, including Midlands Connect, HS2 Strategic Board, Highways England, Nottingham and Derby City Council's, and Nottinghamshire and Derbyshire County Council's. The City Council's contribution of £100,000 was approved by Executive Board on 18th July 2017. Costs for the project management resource being sought through this DDM will be funded by the project.

Managing the progress of the Study requires project management resources with expert knowledge and recent experience in developing and working with a range of stakeholders to deliver transport proposals and schemes, and in particular relating to light rail. The Council does not have sufficient specialist resources available, and similar to the development of previous significant projects, it is proposed that appropriate resources are contracted externally, through the Council's Project Management Services Framework. The work flow is likely to be variable and so the resources can be called upon on a flexible basis as and when the work is required.

Other Options Considered:

Not progressing with the Study risks that the benefits of HS2 will not be realised for Nottingham and the wider region. The benefits from the East Midlands HS2 Station Hub station in particular are dependent on achieving high levels of connectivity to key population and employment centres.

By not employing suitably qualified and experienced project management there is a risk that the Study will not be effectively managed and lead to inefficiency, cost, programme and delivery risk, and a substandard output that does not meet with the objectives of the work.

Background Papers:

Published Works:	East Midlands Gateways Connectivity Study. Executive Board, 18th July 2017.
Affected Wards:	Citywide
Colleague / Councillor Interests:	None.
Use of Consultants	Number of Days:285
	Rate per Day:525
	Total value:150000
	Start date:02/10/2017
	End date:01/10/2019
Reason for using a consultant:	Managing the progress of the Study requires project management resources with expert knowledge and recent experience in developing and delivering transport proposals and schemes, in particular relating to light rail. The Council does not have sufficient specialist resources available internally, and it is proposed that appropriate resources are contracted externally, through the Council's Project Management Services Framework. The work flow is likely to be variable and so the resources can be called upon on a flexible basis as and when the work is required.
Other options considered:	By not employing suitably qualified and experienced project management there is a risk that the Study technical works are not effectively managed and lead to inefficiency, cost, programme and delivery risk, and a substandard output that does not meet with the objectives of the work.
Name of consultant:	Not yet selected
Reason for selection?	n/a
Has the consultant previously completed work for the City Council?	The appointment will be subject to a mini competition for companies registered on the City Council Framework for the Provision of Programme and Project Management Services (CPU 1275). All have worked for the Council previously.
Specific activities to be undertaken by the consultant are:	Manage the East Midlands Gateways Connectivity Study (EMGCS), undertaking programme and project management across the range of work required, including setting up a governance structure. Manage technical feasibility work, model development and economic appraisal work as required as part of the EMGCS.
Period of engagement:	Up to 2 years
By what process was the consultant selected?	A mini competition will be held to appoint the consultant.
Consultations:	Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:

The work will ensure that scheme designs for transport improvements place a high priority on personal safety and improving the quality of life for communities and citizens.

Equality:

EIA not required. Reasons: An EIA is not required because the work activity will consider equality issues, addressing social issues with inequalities and low car ownership remaining in the Study area. The work will in particular focus on improved travel to work options to existing and proposed employment sites, and improved public transport to main centres for work, leisure, shopping and access to key facilities.

Relates to staffing:

Yes

Decision Type:

Portfolio Holder

Subject to Call In:

Yes

Call In Expiry date:

10/10/2017

Advice Sought:

Legal, Finance, Procurement, Human Resources

Legal Advice:

project management services will be called off from the Project Management Services framework as and when required up to the maximum specified in the DDM. Advice provided by Sarah O'Bradaigh (senior solicitor) on 22/08/2017.

Finance Advice:

The value of this decision and the subsequent capital funding was approved at Executive Board July 2017.

Therefore this report will not amend the current capital programme due to the capital programme already including the £1.200m as approved in July.

Advice provided by Tom Straw (Senior Accountant - Capital Programmes) on 24/08/2017.

Procurement Advice:

The Programme and Project Management Services Framework represents a compliant route through which to engage a consultant for this project. The Procurement Team is assisting the client to run a further competition in accordance with the framework to appoint a supplier. Advice provided by Jonathan Whitmarsh (Lead Procurement Officer) on 18/08/2017.

HR Advice:

The decision requests consultancy usage given the requirement for specialised Transport expertise which is not considered to be sufficiently available internally within Nottingham City Council. It has been clarified that the consultancy arrangements would be contracted through the Framework in place and therefore there aren't considered to be any issues in relation to the self employment status of the Consultant undertaking this work. This will also enable a flexible resourcing approach to be undertaken to meet the changing requirements of the project.

Advice provided by Faye Truong (Service Redesign Consultant) on 18/08/2017.

Signatures:

Jon Collins (Leader of the Council)
SIGNED and Dated: 02/10/2017
Jon Collins (Leader & PH Strategic Infrastructure & Comms)
SIGNED and Dated: 02/10/2017
David Bishop (Deputy CE, CD for Development and Growth)
SIGNED and Dated: 02/10/2017