

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	2970
Author:	Alex Cox
Department:	Commercial and Operations
Contact:	Alex Cox (Job Title: Commericalisation and Contracts Manager, Email: alex.cox@nottinghamshire.pnn.police.uk, Phone: 07983427888)
Subject:	Stray dog service - kennelling and maintenance
Total Value:	£48,000 (Type: Revenue)
Decision Being Taken:	1) To go out to tender for a contract for the provision of Kennelling and Maintenance of Stray Dogs for a period of two years, with the possibly of two further one year extensions (2+1+1). 2) To delegate authority to the Director of Community Protection to award to and sign a contract with the most economically advantageous supplier following the tender process, and approve the utilisation of the contract extension periods (1+1), if necessary.
Reasons for the Decision(s)	Nottingham City Council has a statutory duty to receive and detain stray dogs in kennels for a minimum of seven days and does not have the ability to perform this function internally. The current contract was tendered in 2013 and is due to expire, therefore the Council must, in accordance with the Council's Contract Procedure Rules and Financial Regulations, seek quotations for an external contractor to provide the service.
Other Options Considered:	Bringing the service in house was rejected as the level of resource required to operate an in-house kennelling service is not competitive and the Council cannot achieve sufficient economies of scale. Premises and infrastructure are needed to provide the kennelling service which does not currently exist. The capital outlay would be too costly and would outweigh any potential benefits. Withdrawing the service was rejected as the stray dog service of receiving and detaining stray dogs is a statutory function under the Environmental Protection Act 1990 and the Clean Neighbourhoods and Environmental Act 2006 therefore cannot be withdrawn.
Background Papers:	None

Published Works:	None
Affected Wards:	Citywide
Colleague / Councillor Interests:	None
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	N/A
Equality:	EIA not required. Reasons: This decision does not include proposals for new or changing policies, services or functions
Social Value Considerations:	This contract could support local job creation, apprenticeships and work placement or work experience schemes for schools and colleges. Promoting social integration e.g. work opportunities for disadvantaged people and volunteering The contract could support a local charity in the subject field of dog rescue.
Decision Type:	Officer
Executive Decision?	Yes
Scheme of Delegation Reference Number or Other Source of Delegation:	127
Subject to Call In:	No The call-in procedure does not apply to the decision because the value of the decision is below the call in threshold.
Advice Sought:	Legal, Finance, Procurement

Legal Advice:

The proposals in this report raise no significant legal issues and are supported. The current contract which was tendered in 2013 is due to expire and therefore a new contract is required to ensure continued delivery of the service.

Due to the potential value of the service a quotation process will be undertaken in compliance with the Council's Constitutional requirements which will seek to identify a contractor offering best value for money and service efficiencies to the Council.

Legal services will assist the quotation process to ensure appropriate contractual arrangements are established alongside procurement colleagues. Advice provided by Dionne Claire Screatton (Solicitor) on 17/10/2017.

Finance Advice:

The cost of this decision has been estimated based on previous years activities. It is the total cost over a 4 year period. The annual cost is estimated to be £12k.

It is anticipated that the costs will be contained within the provision that currently exists within Community Protections Statutory Dog service Advice provided by Michelle Pullen (Commercial Business Partner) on 10/10/2017.

Procurement Advice:

The procurement team will assist with the quotation process and seek at least one city supplier to provide a quotation if there is one available. Advice provided by Paul Ritchie (Lead Procurement Officer) on 05/10/2017.

Signatures:

ANDREW ERRINGTON (DIRECTOR OF COMMUNITY PROTECTION)

SIGNED and Dated: 17/10/2017