

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	3073
Author:	Lisa Ward
Department:	Strategy and Resources
Contact:	Colin Monckton (Job Title: Head of Commissioning and Insight, Email: colin.monckton@nottinghamcity.gov.uk, Phone: 01158764832)
Subject:	Fit for the Future: Readiness Consultancy
Total Value:	£81,500 (Type: Revenue)
Decision Being Taken:	To contribute £81,500 of the contingency fund identified for the Fit for the Future Programme in 2017/18 to Leicestershire County Council to enable Capgemini Consultancy Services to assist Nottingham City Council in preparing for HR and Finance system and processes changes, noting that this represents 50% of the total fee to Capgemini and Leicestershire County Council will also be paying the same amount.
Reasons for the Decision(s)	<p>Leicestershire County Council and Nottingham City Council (the 'Partners') appointed Capgemini to support them in laying out a clear direction of travel for the future of their corporate systems and processes, underpinned by an option appraisal and outline business case. Having assessed the Partners' baseline position and assessed the potential options for the way ahead, it is apparent that the status quo is not sustainable, as a result of the analysis conducted the Partners have tendered for a replacement corporate HR and Finance system.</p> <p>There are a number readiness activities including identification of system enabled areas of business transformation that will yield benefits, and readiness for implementation such as data preparedness, that need to be mobilised in order to maximise the opportunity to successfully implementing fit for purpose, efficient corporate systems and processes. Capgemini have been commissioned by the Partnership to support in the preparatory workstreams as part of the 'Fit for Future Programme'. The work will help to ensure that any future investment in systems and business change will enable significant improvement in the user experience and performance of corporate services. Leicestershire County Council are responsible for the contract with Capgemini for the services being provided, which Nottingham City Council will be making a 50% contribution towards the cost.</p>

Other Options Considered:	Utilising existing resources to carry out preparatory work was rejected as the skills and experience required are not available within the organisation.
Background Papers:	Capgemini report
Unpublished background papers:	Capgemini_EMSS ERP Advisory Readiness Phase v3 w.CVs 171020.pdf
Published Works:	None
Affected Wards:	Citywide
Colleague / Councillor Interests:	None
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	None
Equality:	EIA not required. Reasons: An EIA is not required at this stage and will be undertaken as part of the readiness assessment work to prepare for the new system.
Social Value Considerations:	N/A
Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	20/02/2018
Advice Sought:	Legal, Finance, Procurement

Legal Advice: This decision raises no significant legal issues. It authorises a 50% contribution to Leicestershire CC to contract with Capgemini for the Fit For the Future programme. As Leicestershire CC will be awarding the contract the City Council should ensure Capgemini owes the City Council a duty of care which will enable the City Council to rely on the advice. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 18/12/2017.

Finance Advice: £0.245m has been earmarked in 2017/18 for the Fit for the Future programme from the in year Contingency pot. This spend has been included in the initial draft 2017/18 project expenditure plan, for which there is sufficient resource for this spend.
Advice provided by Hayley Mason (Strategic Finance Business Partner) on 20/12/2017.

Procurement Advice: Leicestershire County Council has an existing single supplier framework contract with Capgemini as their 'Strategic Partner for consultancy services'. This contract has been extended and will end in October 2019. The readiness work proposed in this report will be procured via this framework and it is on this basis that procurement have no significant concerns with the proposal. Advice provided by Rosalie Parkin (Category Manager) on 28/11/2017.

Signatures

Toby Neal (Portfolio Holder for Community & Customer Services)
SIGNED and Dated: 13/02/2018
Candida Brudenell (Corporate Director for Strategy and Resources)
SIGNED and Dated: 31/01/2018