

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

<b>Reference Number:</b>	3083
<b>Author:</b>	Richard Glew
<b>Department:</b>	Commercial and Operations
<b>Contact:</b>	Richard Glew (Job Title: Assistant Manager, Email: richard.glew@nottinghamcity.gov.uk, Phone: 0115 8761630)
<b>Subject:</b>	Supply and Delivery of Pool Chemicals
<b>Total Value:</b>	£120,000 (Type: Revenue)
<b>Decision Being Taken:</b>	To award the contract for 3 years to the most economic tender received for 7 City Council Swimming Pools which require a regular supply and delivery of various chemicals that are needed to operate and maintain their swimming pools.
<b>Reasons for the Decision(s)</b>	This is an essential provision for the continued operation of the pools. The existing contract needs renewing and we need to demonstrate best value for money while sourcing the most economic supplier; therefore a new tender process is required to demonstrate we meet these requirements.
<b>Briefing notes documents:</b>	Chemical Spend Sport and Leisure (002) (2).pdf
<b>Other Options Considered:</b>	The original contract was extended when it came to its end and now needs updating. Other suppliers are new to the market and best value should be sought. There have been no issues with the existing supplier. An updated contract would protect the council from any short term changes and cost increases while also providing additional contractual protection. The centres cannot operate without these goods and services.
<b>Background Papers:</b>	

<b>Published Works:</b>	None
<b>Affected Wards:</b>	Citywide
<b>Colleague / Councillor Interests:</b>	None
<b>Consultations:</b>	Those not consulted are not directly affected by the decision.
<b>Crime and Disorder Implications:</b>	None
<b>Equality:</b>	EIA not required. Reasons: No equality issues will result as part of this decision.
<b>Decision Type:</b>	Portfolio Holder
<b>Subject to Call In:</b>	Yes
<b>Call In Expiry date:</b>	28/02/2018
<b>Advice Sought:</b>	Legal, Finance, Procurement
<b>Legal Advice:</b>	<p>This report raises no significant concerns. Given the total estimated value of the contract, a competitive tendering exercise will be undertaken for the award of a 3 year contract to the successful tenderer for the supply of the chemicals to the swimming pools.</p> <p>Advice provided by Sarah O'Bradaigh (senior solicitor) on 09/01/2018.</p>
<b>Finance Advice:</b>	<p>This decision seeks approval to re-procure and delegate the award of a contract to the most economic tender for the supply of chemicals necessary to operate and maintain the Council's swimming pools. The procurement will be in accordance with the Council's financial regulations to ensure. The contract value will be for £0.120m for a period of 3 years. There is provision in the Sports &amp; Leisure approved budgets to cover this cost.</p> <p>Advice provided by Maria Balchin (Finance Analyst) on 29/01/2018.</p>
<b>Procurement Advice:</b>	<p>The procurement team will assist with the tendering exercise to ensure that a fully compliant value for money contract is entered into.</p> <p>Advice provided by Paul Ritchie (Lead Procurement Officer) on 09/01/2018.</p>
<b>Signatures</b>	<p>David Trimble (Portfolio Holder for Leisure and Culture)</p> <p>SIGNED and Dated: 20/02/2018</p>

<b>Andrew Vaughan (Corporate Director Commercial and Operations)</b>
<b>SIGNED and Dated: 15/02/2018</b>