

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:

3129

Author:

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Department:

Strategy and Resources

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Subject:

2 year Capita One Maintenance Renewal

Total Value:

£300,000 (Type: Revenue)

Decision Being Taken:

- 1) To agree to the proposed licence and software maintenance for a period of 2 years for the Capita One System
- 2) To dispense with the provisions of contract procedure rules relating to tenders in accordance with financial regulation 3.29.

This decision replaces and supersedes Portfolio Holder Decision 3064

Reasons for the Decision(s)

Each year the Council must purchase Capita One maintenance in order to receive technical support, updates, etc for the list of business modules of the application used by a number of business areas in Children and Adults including:

- School Admissions
- Attendance and Exclusions monitoring
- Early Years
- Virtual School
- Special Educational Needs
- Child Support Services / Education Welfare
- Connectivity to schools SIMS systems
- A number of citizen-facing "self-serve" portals

There are no viable technology alternatives to this without incurring re licensing, consultancy, data conversion and staff re-training costs which would be well in excess of the annual software cost.

For the renewal this year Capita One offered a three year deal which would reduce the annual costs and fix the costs for the next three years, please see Portfolio Holder Decision 3064 which approved this. However the original framework did not permit a three year extension, only a two year extension and Capita One were unable to agree the same terms under a two year deal.

As business requirements change the number of licences required is likely to reduce, the business expects to remain with Capita One for at least a further two years and would therefore like to seek approval to renew for a further 2-year period, on a year-by-year basis, to give us the opportunity to reduce the number of licences annually.

The Council has a perpetual license, and so only Capita can support this and the original agreement provides for the renewal of the annual maintenance.

Other Options Considered:

1) Do nothing -This option was rejected, as to not renew the Capita One annual maintenance would leave the Council without software support for a number of critical business areas.

2) Seek Alternative Providers - This option was rejected, In advance of the decision to renew Capita One some time was spent by Children & Adults and IT colleagues looking at an alternative system being developed by LiquidLogic. In the longer term this may be an attractive alternative as LiquidLogic also provide Nottingham City Council's social care systems for Childrens, Adults and Early Help, meaning that potential economies of scale could be realised and data-sharing / joint-working should become easier. At this stage, however, it was felt that the LiquidLogic product lacked sufficient maturity to be a viable option - it is still largely in development with a small number of local authorities and, for example, has yet to complete a school admissions round. Over the coming months progress will be monitored however as the LiquidLogic product, once proven, may offer a preferable longer-term solution.

Background Papers:

None.

Published Works:	Grants and Benefit Software plus 3 year Capita One Maintenance Portfolio Holder Decision 3064.
Affected Wards:	Citywide
Colleague / Councillor Interests:	None.
Dispensation from Financial Regulations:	Yes
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	There are no crime and disorder implications.
Equality:	EIA not required. Reasons: Purchase of software not directly used by colleagues and citizens.
Major Implications for IT:	Yes
Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	19/04/2018
Advice Sought:	Legal, Finance, Procurement, IT
Legal Advice:	It is not considered that this procurement gives rise to any significant legal considerations. Legal is available to assist with the procurement. Advice provided by Brian Lewis Stewart (Solicitor) on 29/03/2018.

Finance Advice:

The total value of the decision (£300K) is based on the estimated cost of renewing Capita One Maintenance for a period of 2 years. The cost of this can be met from existing budgets within ICT revenue, and is included within the MTFP.

Dispensation from Contract Procedure Rule 5.1.2 is being sought in accordance with Financial Regulation 3.29 on the grounds of operational efficiency and continuity because there are no viable technological alternatives to the current systems in the short to medium term. Value for money will be pursued in the medium to long term through an ongoing review of system maintenance requirements and via specific tendering / procurement exercises.

Advice provided by Paul Frith (Commerical Business Partner) on 23/03/2018.

Procurement Advice:

Dispensation from Contract Procedure Rule 5.1.2 is being sought in accordance with Financial Regulation 3.29 on the grounds of operational reasons and that we look to reduce the amount spent year on year as user numbers reduce.

Procurement agrees with the recommendations of this report.

Advice provided by Paul Ritchie (Lead Procurement Officer) on 03/04/2018.

IT Advice:

The IT Service support the proposals made in this delegated decision.

The recommendation is to continue to purchase from the system provider, Capita, support and maintenance arrangements. The Capita One system is used by colleagues to provide services to citizens and disruption to these caused by technical failure would have an adverse impact on service and productivity. The purchase of on-going support for the system is a means of managing this risk and of providing access to system improvements and suppliers' expert advice.

Advice provided by Paul J. Burrows (IT Change, Projects & Strategy Manager) on 23/03/2018.

Signatures

Toby Neal (Portfolio Holder for Community & Customer Services)
SIGNED and Dated: 12/04/2018
Candida Brudenell (Corporate Director for Strategy and Resources)
SIGNED and Dated: 09/04/2018
Theresa Channell (Head of Corporate and Strategic Finance) - Dispensation from Financial Regulations
SIGNED and Dated: 09/04/2018
Chief Finance Officer's Comments: