

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

Reference Number:	3175
Author:	Anne Clarke
Department:	Strategy and Resources
Contact:	Matthew Draycott (Job Title: Technical Services Manager, Email: matthew.draycott@nottinghamcity.gov.uk, Phone: 07950430006)
Subject:	Storage Area Network (SAN) maintenance renewal 2018
Total Value:	Exempt (Type: Revenue)
Decision Being Taken:	<ol style="list-style-type: none"><li>1. Tender for two year's maintenance for hardware support for the Storage Area Network (SAN).</li><li>2. Tender for Netbackup maintenance Support for a two year period.</li><li>3. Delegate authority to the Head of IT to award the contracts to the successful tenders.</li></ol>
Reasons for the Decision(s)	<p>The present SAN system was purchased in August 2014, with four years maintenance. We are now reviewing our future requirements but it will take a minimum of 12 months to implement. As the present maintenance expires on 09 August 2018 we wish to go out for tender for a further two year hardware maintenance but to include within this request a three months' notice period to provide flexibility to move across to the new SAN solution once this has been awarded and implemented.</p> <p>By having a 3 months' notice clause in the SAN contract this enables us to finish the old contract as soon as the new contract is in place.</p> <p>The Netbackup support will remain the same for the two years as this does not need to be upgraded.</p>
Other Options Considered:	<p>To do nothing, this was rejected due to as the equipment ages the cost of repair increases and it is often difficult to buy replacements.</p> <p>Move to a new system, this is rejected as there is not sufficient time to tender and implement a new system before August 2018, by extending the maintenance for up to a further two year period we will have time to plan and implement a new SAN system.</p>
Background Papers:	None

<b>Published Works:</b>	<b>Executive Board report 15/10/2013 - Storage Area Network (SAN) Refresh Project</b>
<b>Affected Wards:</b>	<b>Citywide</b>
<b>Colleague / Councillor Interests:</b>	<b>None</b>
<b>Any Information Exempt from publication:</b>	<b>Yes</b>
<b>Exempt Information:</b>	
<b>Description of what is exempt:</b>	<b>Value of decision</b>
	<b>An appendix (or appendices) to this decision is exempt from publication under the following paragraph(s) of Schedule 12A of the Local Government Act 1972</b>
<b>3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).</b>	<b>The public interest in maintaining the exemption outweighs the public interest in disclosing the information because publicising the value of the decision would harm the tendering process and not ensure value for money for the Council.</b>
<b>Documents exempt from publication:</b>	<b>SAN exempt finance info.docx</b>
<b>Consultations:</b>	<b>Those not consulted are not directly affected by the decision.</b>
<b>Crime and Disorder Implications:</b>	<b>There are no crime and disorder implementations</b>
<b>Equality:</b>	<b>EIA not required. Reasons: Not required as not a new or changing policy, and does not have any impact on citizens.</b>
<b>Any implications affecting IT:</b>	<b>Yes</b>

<b>Decision Type:</b>	<b>Portfolio Holder</b>
<b>Subject to Call In:</b>	<b>Yes</b>
<b>Call In Expiry date:</b>	<b>13/06/2018</b>
<b>Advice Sought:</b>	<b>Legal, Finance, Procurement, IT</b>
<b>Legal Advice:</b>	<p><b>There are no legal issues arising from this proposal. Legal support will be provided as required during any tendering process and to ensure that contractual provisions meeting the Council's requirements are put in place.</b></p> <p><b>Advice provided by Naomi Vass (Senior Solicitor) on 21/05/2018.</b></p>
<b>Finance Advice:</b>	<p><b>This decision seeks approval to tender for the SAN hardware support and Netbackup maintenance support contracts for a period of 2 years from August 2018. The total expected cost of this decision (included in an exempt appendix) is proposed to be met from the IT Efficiency Fund. The full cost has been accounted for and is profiled within this reserve. An exit strategy and/or future funding will need to be secured at the end of the 2 year period in order for continued support.</b></p> <p><b>This full tender exercise will ensure value for money is secured for the duration of the contract and will ensure financial regulations are complied with.</b></p> <p><b>The inclusion of a 3 month notice period in any awarded contract will provide operational flexibility and financial prudence and will allow the transfer to a new SAN system in due course with minimal overlap of maintenance contracts.</b></p> <p><b>The installation of a new SAN system will be a major undertaking, and will be subject to a separate decision.</b></p> <p><b>Advice provided by Paul Frith (Commercial Business Partner) on 23/05/2018.</b></p>
<b>Procurement Advice:</b>	<p><b>The report author has already engaged with procurement to ensure compliance with the Council's financial regulations and contract procedure rules. A tender will be conducted in order to secure best value for the Council and the citizens it represents. On this basis there are no procurement concerns with the approach.</b></p> <p><b>Advice provided by Rosalie Parkin (Category Manager) on 21/05/2018.</b></p>

**IT Advice:**

The IT Service supports the proposal made in this delegated decision.  
The Storage Area Network (SAN) is a key piece of the Council's IT infrastructure providing storage for files used in computer systems to deliver services to citizens and in support of service delivery by the council and with partners.

The SAN is located at the Council's main data centre and disaster recovery site and maintenance is required to provide proactive and reactive support. Whilst the SAN could be operated without support this would be a risk to the equipment itself and the data it holds, and would be potentially disruptive to service delivery.

Advice provided by Paul J. Burrows (IT Change, Projects & Strategy Manager) on 17/05/2018.

**Signatures**

<b>Toby Neal (Portfolio Holder for Community Protection)</b>
<b>SIGNED and Dated: 05/06/2018</b>
<b>Candida Brudenell (Corporate Director for Strategy and Resources)</b>
<b>SIGNED and Dated: 01/06/2018</b>