

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

<b>Reference Number:</b>	<b>3190</b>
<b>Author:</b>	<b>Alice Ullathorne</b>
<b>Department:</b>	<b>Development and Growth</b>
<b>Contact:</b>	<b>Alice Ullathorne</b> <b>(Job Title: Heritage Strategy Officer, Email: <a href="mailto:alice.ullathorne@nottinghamcity.gov.uk">alice.ullathorne@nottinghamcity.gov.uk</a>, Phone: 0115 8761993)</b>
<b>Subject:</b>	<b>People's Hall Project Delivery</b>
<b>Total Value:</b>	<b>£181,778 (£153,000 from the Heritage Lottery Fund and £27,978 in officer time) (Type: Revenue)</b>
<b>Decision Being Taken:</b>	<b>To approve going out to tender to appoint various professional services to deliver the project development. To delegate authority to the Director of Planning and Regeneration to award contracts to the successful professional services.</b>
<b>Reasons for the Decision(s)</b>	<b>The purpose of this delegated decision is to gain authority for the efficient delivery of the development phase of the People's Hall project (DDM3133) through the procurement and appointment of professional services from conservation-accredited professionals or professionals with the requisite specialist skills or experience to deliver the development phase. Procurement of professional services will include architectural services, Red book valuations, market appraisal and anything included within the approved purposes of the development phase as agreed with the HLF.</b>
<b>Other Options Considered:</b>	<b>Not procuring and appointing conservation-accredited professionals to deliver the development phase of the People's Hall Project was rejected because it would contravene HLF and ERDF grant conditions, and the services required to deliver the development phase of the project are not available within the Council.</b>
<b>Background Papers:</b>	<b>None</b>
<b>Published Works:</b>	<b>DD3133 - People's Hall Development Stage Funding</b>

<b>Affected Wards:</b>	Bridge
<b>Colleague / Councillor Interests:</b>	None
<b>Consultations:</b>	Those not consulted are not directly affected by the decision.
<b>Crime and Disorder Implications:</b>	The project should create a better and safer environment by bringing about repairs and environmental improvements to the People's Hall. This will decrease the perception of crime at the property, increase footfall and dwell times on the street, reduce opportunities for anti-social behaviour and engender a sense of pride in the area.
<b>Equality:</b>	EIA not required. Reasons: It is not required for this project
<b>Social Value Considerations:</b>	N/A
<b>Decision Type:</b>	Portfolio Holder
<b>Subject to Call In:</b>	Yes
<b>Call In Expiry date:</b>	02/07/2018
<b>Advice Sought:</b>	Legal, Finance, Procurement, Property
<b>Legal Advice:</b>	<p>This report does not raise any significant legal issues provided any appointments are made in accordance with the City Council's Financial Regulations and any grant funding conditions stipulated by the HLF.</p> <p>Advice provided by Andrew James (Team Leader Contracts and Commercial) on 07/06/2018.</p>
<b>Finance Advice:</b>	<p>The value of this decision is £0.182m, this will be funded by a Heritage Lottery Fund (HLF) grant £0.154m and £0.028m in NCC officer time.</p> <p>To minimise the risk of grant funding claw back, the service will need to ensure all grant terms and conditions are adhered to. The service will need to also ensure spending is controlled to mitigate the risk of overspending, any overspends would need to be funded by the service and could cause additional pressures.</p> <p>Finance will assist the service where necessary to provide support and to ensure appropriate accounting and treatment of all income and expenditure. Advice provided by Chanelle Poyser (Commercial Business Partner) on 08/06/2018.</p>

**Procurement Advice:**

**There are no procurement concerns with the decision being sought. The Procurement Team will work with the client to ensure that any appointments are made in compliance with Contract Procedure Rules and the Public Contracts Regulations. Advice provided by Jonathan Whitmarsh (Lead Procurement Officer) on 10/05/2018.**

**Property Advice:**

**Property, as part of the project team, will work with colleagues in preparing the necessary tender documentation and in the selection of suitable service providers.**

**Advice provided by Rodney Alan Martin (Senior Surveyor) on 07/06/2018.**

**Signatures**

<b>Jane Urquhart (PH for Housing and Planning)</b>
<b>SIGNED and Dated: 25/06/2018</b>
<b>David Bishop (Deputy CE, CD for Development and Growth)</b>
<b>SIGNED and Dated: 22/06/2018</b>