

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:

3314

Author:

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Department:

Strategy and Resources

Contact:

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Subject:

Software Maintenance Renewal for 4 Systems 2019-2020

Total Value:

£126,500 (Type: Revenue)

Decision Being Taken:

1. To dispense with Financial Regulation 3.29 and agree to the proposed licence and software maintenance contract extensions (for a period of one year) with the contractors, for the systems outlined in appendix A.
2. To approve a total spend of £126,500 over 1 year for the renewal of the 4 licence and software maintenance contract extensions, as outlined in appendix B, to be met from the IT revenue budget.

Reasons for the Decision(s)

Each year the Council must purchase software maintenance in order to receive technical support, updates, etc. for these four IT systems. There are no viable technology alternatives to this without incurring re licensing, consultancy, data conversion and staff re-training costs, which would be well in excess of the annual consolidated software maintenance costs.

The four IT systems have been in use by the Council for many years and there have been considerable investments in licences, implementation, training etc.

A review of all these systems is undertaken each year, to ensure the effectiveness and value for money of the software maintenance being delivered by IT software suppliers and that the software maintenance service remains current and that value for money is being achieved.

Please see appendix A, which details the justification to continue with these systems.

Appendix B provides details of the annual costs.

It should be noted that only the company which owns the intellectual property rights can provide the maintenance on their software and this means that support and maintenance for the software in question cannot be tendered for.

Briefing notes documents:

Appendix B Four Software Systems 2019.xls, Appendix A Justification for Software renewals 2019.docx

Other Options Considered:

To do nothing is not a feasible option as it would leave the Council without any software support for major systems which are crucial in providing services to its citizens

Background Papers:

Published Works:

Delegated Decision 3060 - Software Maintenance Renewal for 5 Systems and Delegated Decision 3043 - Citrix Advantage Subscription and Software Maintenance 28/01/2018 to 27/01/2019 .

Affected Wards:

Citywide

Colleague / Councillor Interests:

Dispensation from Financial Regulations:	Yes
Consultations:	Those not consulted are not directly affected by the decision.
Crime and Disorder Implications:	There are no Crime and Disorder implications
Equality:	EIA not required. Reasons: Purchase of software not directly used by colleagues and citizens. This decision does not relate to new or changing policies, services or functions.
Any implications affecting IT:	Yes
Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	08/11/2018
Advice Sought:	Legal, Finance, Procurement, IT
Legal Advice:	This procurement does not give rise to legal concerns. Legal is available to assist on the procurement if assistance is needed. Advice provided by Brian Lewis Stewart (Solicitor) on 09/10/2018.

Finance Advice:

The value of the decision (£126,500) is based on the estimated cost of renewing 4 separate contracts for software maintenance for a period of one year.

Details of the systems, proposed suppliers and an estimated cost for each renewal are set out in Appendix A and B of this report.

The cost of these contract renewals will be met from existing provisions within IT revenue budgets as incorporated within the Medium Term Financial Plan.

Dispensation from Contract Procedure Rule 5.1.2 is being sought in accordance with Financial Regulation 3.29 on the grounds of operational efficiency and continuity because there are no viable technological alternatives to the current systems in the short to medium term.

Value for money will be pursued in the medium to long term through an ongoing review of system maintenance requirements and via specific tendering / procurement exercises.

Advice provided by Hayley Mason (Strategic Finance Business Partner) on 10/10/2018.

Procurement Advice:

This report seeks approval, using clause 3.29 of the financial procedure rules on grounds of operational issues, to dispense with the requirement under clause 5.1.2 under the contract procedure rules to seek tender responses for the reasons as outlined by the report author. If dispensation is granted, then the requirements of the contract procedure rules will be satisfied and there will be no procurement concerns. Advice provided by Mabs Karim (Procurement Officer) on 08/10/2018.

IT Advice:

The IT Service supports the proposals made within this delegated decision. The identified systems are used to deliver services to citizens and their support, in order to maintain continuity of service, is required from their suppliers. Advice provided by Paul J. Burrows (IT Change, Projects & Strategy Manager) on 10/10/2018.

Signatures

Toby Neal (Portfolio Holder for Community Protection)
SIGNED and Dated: 01/11/2018
Candida Brudenell (Corporate Director for Strategy and Resources)
SIGNED and Dated: 25/10/2018
Laura Pattman (Strategic Director of Finance) - Dispensation from Financial Regulations
SIGNED and Dated: 23/10/2018
Chief Finance Officer's Comments: