

## **NOTTINGHAM CITY COUNCIL**

### **LICENSING COMMITTEE**

**MINUTES of the meeting held at Tea Room - Council House on 12 May 2014  
from 18.54 - 19.02**

- ✓ Councillor Brian Grocock (Chair)
- ✓ Councillor David Smith (Vice Chair)
- ✓ Councillor Liaqat Ali
- ✓ Councillor Azad Choudhry
- ✓ Councillor Georgina Culley
- Councillor Pat Ferguson
- Councillor Rosemary Healy
- ✓ Councillor Mohammed Ibrahim
- ✓ Councillor Gul Nawaz Khan
- ✓ Councillor Bill Ottewell
- Councillor Jackie Morris
- Councillor Alex Norris
- ✓ Councillor Wendy Smith
- ✓ Councillor Roger Steel
- ✓ Councillor Michael Wildgust

✓ indicates present at meeting

#### **Colleagues, partners and others in attendance:**

Rav Kalsi                      - Constitutional Services Officer

#### **1     APPOINTMENT OF VICE-CHAIR**

**RESOLVED to appoint Councillor Dave Smith as Vice-Chair for the municipal year 2014/15.**

#### **2     APOLOGIES FOR ABSENCE**

Councillor Alex Norris – other Council business.

#### **3     DECLARATIONS OF INTERESTS**

None.

#### **4     MINUTES**

The Committee confirmed the minutes of the meeting held on 25 April 2014 as a correct record and they were signed by the Chair.

**5 MEMBERSHIPS / MEETING DATES OF LICENSING PANELS IN 2014-15**

The Committee considered a report of the Director of Legal and Democratic Services outlining the administrative procedures and discharge of licensing business by the Authority.

**RESOLVED**

- (1) to create 3 sub-committees (to be known as Licensing Panels A, B and C), each consisting of three from the pool of Councillors named below, including at least one named Chair, with substitutes to be drawn from all Councillors of this Committee:

Councillor Liaqat Ali  
Councillor Azad Choudhry  
Councillor Georgina Culley  
Councillor Brian Grocock (Chair)  
Councillor Pat Ferguson  
Councillor Mohammed Ibrahim (Chair)  
Councillor Rosemary Healy  
Councillor Gul Khan  
Councillor Jackie Morris  
Councillor Alex Norris  
Councillor Bill Ottewell  
Councillor Dave Smith (Chair)  
Councillor Wendy Smith  
Councillor Roger Steel  
Councillor Mick Wildgust

- (2) to create a sub-committee, known as Special Licensing Panel, ideally comprising the three Chairs named in (1) above but, if necessary, with the ability to use any Councillor on this Committee;
- (3) to note the table of delegated functions set out in Appendix 2 of the report, which forms the remit of this Committee as per the Council's Constitution and relevant legislation;
- (4) to note the following:
- (a) that notice of Licensing Committee meetings will be given as and when required;
  - (b) that Panel meetings have been arranged as detailed in Appendix 3 of the report;
  - (c) in relation to the Special Licensing Panel:
    - (i) that meetings will be arranged as required to determine complex or contentious licensing applications and to determine reviews of licences;

- (ii) that the Head of Public Protection is responsible for the referral of applications and reviews to the Special Licensing Panel, following consultation with the Chair or Vice-Chair of the Committee;**
- (iii) the allocation procedure used for arranging Special Licensing Panel meetings, as detailed in Appendix 4 of the report.**