

Nottingham City Council Delegated Decision



Nottingham
City Council

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| Reference Number: | 3344 |
| Author: | Paul Haigh |
| Department: | Children and Adults |
| Contact: | Paul Haigh (Job Title: Head of Service, Email: paul.haigh@nottinghamcity.gov.uk, Phone: 07985885540) |
| Subject: | Purchase of Homecare Scheduling System |
| Total Value: | £67,095 (yr 1) followed by £66,300 (per year) totalling £265,995 (over 4 years) (Type: Revenue) |
| Decision Being Taken: | To renew the contract with the provider of our electronic homecare rostering and call monitoring system, CM2000. To approve spend of £265,995 over the duration of the contract period. |
| Reasons for the Decision(s) | The current contract is approaching the end of the contract period and is due to be re-tendered. This is an operational system, essential to the running of Nottingham City Council's homecare service. |
| Other Options Considered: | Alternative software solutions have been considered. There are other providers offering similar systems, however, these do not offer any significant benefits over the current system and there are benefits in maintaining the continuity and working knowledge of CM2000. CM2000 are developing a data warehousing element which is critical to our ongoing reporting needs - this is not currently offered by the other providers that have been approached. Furthermore, the procurement process has yielded additional savings over the current contract which costs £84,000 per year (an in year saving of £16,905 based on 1st year costs). The costings for this service are comparable and in line with the ESPO framework guidelines making a potential saving of £19,299 across a 4 year contract. Renewing this contract would also ensure the continuity of the system, a reduction in risk during transfer to a new system and a reduction in productivity during the transition and learning period of introducing a new system. Transferring to an alternative provider would also incur additional start up costs. |
| Background Papers: | None |

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| Published Works: | None |
| Affected Wards: | Citywide |
| Colleague / Councillor Interests: | |
| Consultations: | Those not consulted are not directly affected by the decision. |
| Crime and Disorder Implications: | No crime and disorder implications |
| Equality: | EIA not required. Reasons: There are no EIA implications to be considered within this report. |
| Decision Type: | Portfolio Holder |
| Subject to Call In: | Yes |
| Call In Expiry date: | 19/12/2018 |
| Advice Sought: | Legal, Finance, Procurement |
| Legal Advice: | This report raises no significant legal issues based on the procurement process to be adopted described in the Procurement Advice below. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 25/10/2018. |
| Finance Advice: | As detailed in this decision, the cost over the proposed 4 year contract term will be £265,995 and deliver efficiencies to the council. The annual saving of £16,905 in year 1 and £17,700 in subsequent years will be incorporated into the council's budget process and Medium Term Financial Plan (MTFP). The proposed procurement arrangements referenced in the procurement advice will ensure compliance with the council's financial regulations. These arrangements will deliver value for money through; the delivery of savings detailed above and through the rostering and reporting capabilities the system provides in order to support the provision of an efficient and effective Nottingham City Council homecare service. Advice provided by Darren Revill (Senior Commercial Business Partner) on 29/10/2018. |

Procurement Advice:

This decision is to approve the procurement and award of a new contract with CM2000 for the provision of a homecare scheduling system for four years. The ESPO framework (ref 394 Homecare Monitoring and Scheduling solutions) will be used as the procurement route to ensure compliance with our internal financial regulations and the public contract regulations. A direct award (based on assessment of best value) is permitted. Savings of £16,905 in the first year and 17,700 per year afterwards (which totals £70,005 over the four year period) have been calculated as a result of the reprocurement. It is on the basis of the reasons detailed above that there are no significant procurement concerns and the report is supported. Advice provided by Rosalie Parkin (Category Manager) on 24/10/2018.

Signatures

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| Sam Webster (PH for Adult Social Care and Health) |
| SIGNED and Dated: 12/12/2018 |
| Alison Michalska (Corporate Director for Children and Adults) |
| SIGNED and Dated: 07/12/2018 |