

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

<b>Reference Number:</b>	<b>3359</b>
<b>Author:</b>	<b>Ellie Hands</b>
<b>Department:</b>	<b>Commercial and Operations</b>
<b>Contact:</b>	<b>Ellie Hands</b> <b>(Job Title: Graduate Business Performance Analyst, Email: ellie.hands@nottinghamcity.gov.uk, Phone: 63051)</b>
<b>Subject:</b>	<b>New Telematics System</b>
<b>Total Value:</b>	<b>See exempt appendix (Type: Capital)</b>
<b>Decision Being Taken:</b>	<b>1. To go out to tender for the purchase and implementation a new telematics system to be put on fleet vehicles for a period of 4 years; and</b> <b>2. To delegate the award, and signing of the contract to the Corporate Director for Commercial and Operations to the most economically advantageous tender received.</b>
<b>Reasons for the Decision(s)</b>	<b>The use of a new telematics system will allow for monitoring of fleet vehicles which will support in monitoring driving compliance in line with the O-Licence. Improving driver compliance will help to improve health and safety and the system will help to reduce insurance claims through accident replay and detailed journey information. Vehicle utilisation data will allow for excess mileage to be highlighted and reduced, therefore reducing associated fuel costs. Emissions can therefore be reduced which will contribute to succeeding in the Council's ambition of reducing its carbon emissions by 5% by 2020.</b>
<b>Other Options Considered:</b>	<b>Option 1: Do nothing. This option has been discounted because if driver compliance is not monitored the Council is breaching the agreements of the O-Licence which could result in our licence being revoked which would have an impact on services we provide to the residents of Nottingham.</b> <b>Option 2: Continue to operate with the current contract. This option has also been discounted as the current system is not currently installed over all vehicles. Therefore it is necessary to retender the contract to ensure that the Council is receiving value for money.</b>
<b>Background Papers:</b>	<b>None</b>

**Published Works:** **None**

**Affected Wards:** **Citywide**

**Colleague / Councillor Interests:** **None**

**Any Information Exempt from publication:** **Yes**

**Exempt Information:**

**Description of what is exempt:** **The contract value is exempt from publication as this financial information could prejudice the Council's commercial negotiations if it is disclosed.**

**An appendix (or appendices) to this decision is exempt from publication under the following paragraph(s) of Schedule 12A of the Local Government Act 1972**

**3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).**

**The public interest in maintaining the exemption outweighs the public interest in disclosing the information because it contains financial information which could prejudice the Council's commercial negotiations if they were disclosed.**

**The information contained within this report is exempt under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to a procurement of a commercial service within a competitive market.**

**Documents exempt from publication:** **181109-V0.1-Exempt Financial Value- T17-EH.docx**

**Consultations:** **Those not consulted are not directly affected by the decision.**

**Crime and Disorder Implications:** **Not applicable.**

**Equality:** **EIA not required. Reasons: An EIA is not required because the decision does not relate to a new or changing policy or service.**

<b>Social Value Considerations:</b>	<b>The use of a telematics system will allow vehicles to be monitored to ensure that their use is efficient which will help to reduce emissions released by these vehicles. This will help to support Nottingham City Council in its goal of reducing carbon emissions by 5% by 2020.</b>
<b>Any implications affecting IT:</b>	<b>Yes</b>
<b>Decision Type:</b>	<b>Portfolio Holder</b>
<b>Subject to Call In:</b>	<b>Yes</b>
<b>Call In Expiry date:</b>	<b>31/12/2018</b>
<b>Advice Sought:</b>	<b>Legal, Finance, Procurement, IT</b>
<b>Legal Advice:</b>	<b>This report does not raise any significant legal issues provided the procurement is undertaken in accordance with the City Council's Contract Procedure Rules. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 25/10/2018.</b>
<b>Finance Advice:</b>	<p data-bbox="398 738 2116 834"><b>The £0.500m will be funded by prudential borrowing, this prudential borrowing funding will be transferred from the pre-approved vehicle replacement programme budget. Therefore this approval does not increase the expenditure within the Capital Programme or increase the forecasted prudential borrowing taken by the Council.</b></p> <p data-bbox="398 882 1559 914"><b>Following the approval of this decision the capital programme will be amended accordingly.</b></p> <p data-bbox="398 954 1518 986"><b>Advice provided by Tom Straw (Senior Accountant - Capital Programmes) on 29/10/2018.</b></p>
<b>IT Advice:</b>	<p data-bbox="398 1034 1283 1066"><b>The IT Service supports the proposal made in this delegated decision.</b></p> <p data-bbox="398 1066 2116 1225"><b>It is understood that a Data Protection Impact Assessment will be made to ascertain what personal identifiable information will be processed and so what safeguards need to be included as conditions of the systems' acquisition. The IT Service will also provide information regarding the Council's IT configuration and standards for inclusion in the procurement exercise. Depending upon the chosen solution additional IT expenditure may be required, e.g. impact of Internet bandwidth, acquisition of any local networked devices for data management and control. Any such requirements will only be identifiable at the point that a supplier is selected.</b></p> <p data-bbox="398 1249 1581 1281"><b>Advice provided by Paul J. Burrows (IT Change, Projects &amp; Strategy Manager) on 22/11/2018.</b></p>
<b>Procurement Advice:</b>	<b>Procurement will be undertaken in line with Contract Procedure Rules and Public Contract Regulations 2015. Advice provided by Steve Oakley (Head of Contracting and Procurement) on 02/11/2018.</b>

**Signatures**

<b>Dave Liversidge (Portfolio Holder for Transport and HR)</b>
<b>SIGNED and Dated: 20/12/2018</b>
<b>Andrew Vaughan (Corporate Director Commercial and Operations)</b>
<b>SIGNED and Dated: 18/12/2018</b>