

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	3394
Author:	Ellie Hands
Department:	Commercial and Operations
Contact:	Ellie Hands (Job Title: Graduate Business Performance Analyst, Email: ellie.hands@nottinghamcity.gov.uk , Phone: 63051)
Subject:	Vehicle Telematics System
Total Value:	Exempt (Type: Capital)
Decision Being Taken:	<ol style="list-style-type: none">1. To tender the purchase and implementation of a new telematics system to be put on Nottingham City Council (NCC) and Nottingham City Homes (NCH) fleet vehicles for a period of 4 years;2. To delegate to the Corporate Director for Commercial and Operations the award and signing of the contract to the most economically advantageous tender received.
Reasons for the Decision(s)	<p>This decision supersedes Decision 3359, published on 20th December 2018.</p> <p>The use of a new telematics system will allow for monitoring of fleet vehicles, which will support in monitoring driver compliance with the O-Licence. Improving driver compliance will help to improve health and safety and the system will help to reduce insurance claims through accident replay and detailed journey information. Vehicle utilisation data will allow for excess mileage to be highlighted and reduced, therefore reducing associated fuel costs. Emissions can therefore be reduced, which will contribute to succeeding in the Council's ambition of reducing its carbon emissions by 5% by 2020. This system will be installed on approximately 500 NCC vehicles and 300 NCH vehicles.</p>
Other Options Considered:	<p>Option 1: Do nothing. REJECTED - if driver compliance is not monitored, the Council is breaching the agreements of the O-Licence, which could result in our licence being revoked, having an impact on services provided.</p> <p>Option 2: For NCC and NCH to continue to operate the current contract. REJECTED - the current system is not installed in all vehicles and the information that is given is not as advanced as others.</p>

Background Papers: **None.**

Published Works: **None.**

Affected Wards: **Citywide**

Colleague / Councillor Interests: **None.**

Any Information Exempt from publication: **Yes**

Exempt Information:

Description of what is exempt: **Financial information.**

An appendix (or appendices) to this decision is exempt from publication under the following paragraph(s) of Schedule 12A of the Local Government Act 1972

3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The public interest in maintaining the exemption outweighs the public interest in disclosing the information because it contains financial information which could prejudice the Council's commercial negotiations if they were disclosed.

The information contained within this report is exempt under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to a procurement of a commercial service within a competitive market.

Documents exempt from publication: **Vehicle Telematics System - Finance Comments.docx**

Consultations: **Those not consulted are not directly affected by the decision.**

Crime and Disorder Implications:

Not applicable.

Equality:

EIA not required. Reasons: EIA not required because the decision does not relate to a new or changing policy or service.

Social Value Considerations:

The use of a telematics system will allow vehicles to be monitored to ensure that their use is efficient which will help to reduce emissions released by these vehicles. This will help to support Nottingham City Council in its goal of reducing carbon emissions by 5% by 2020.

Any implications affecting IT:

Yes

Decision Type:

Portfolio Holder

Subject to Call In:

Yes

Call In Expiry date:

07/02/2019

Advice Sought:

Legal, Finance, Procurement, IT

Legal Advice:

This report raises no significant legal issues provided the contract is awarded in accordance with the City Council's Financial Regulations and the Public Contracts Regulations 2015. A Data Privacy Impact Assessment must be undertaken in respect of the operation of the Telematics system.

Advice provided by Andrew James (Team Leader Contracts and Commercial) on 22/01/2019.

Finance Advice:

This advice is exempt from publication and is contained within an exempt appendix.

Advice provided by Matthew Connell (Commercial Business Partner) on 18/01/2019.

Procurement Advice:

The report author has already engaged with procurement to ensure compliance with the Council's financial regulations and contract procedure rules. A tender will be conducted in order to secure best value for the Council and the citizens it represents. On this basis there are no procurement concerns with the approach.

Advice provided by Mabs Karim (Procurement Officer) on 10/01/2019.

IT Advice:

The IT Service supports the proposal made in this delegated decision. It is understood that a Data Protection Impact Assessment will be made to ascertain what personal identifiable information will be processed and so what safeguards need to be included as conditions of the systems' acquisition. The IT Service will also provide information regarding the Council's IT configuration and standards for inclusion in the procurement exercise. Depending upon the chosen solution, additional IT expenditure may be required, e.g. impact of Internet bandwidth, acquisition of any local networked devices for data management and control. Any such requirements will only be identifiable at the point that a supplier is selected.

Advice provided by Paul J. Burrows (IT Change, Projects & Strategy Manager) on 15/01/2019.

Signatures

Dave Liversidge (Portfolio Holder for Transport and HR)
SIGNED and Dated: 31/01/2019
Andy Vaughan (Corporate Director Commercial and Operations)
SIGNED and Dated: 30/01/2019