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| OVERVIEW AND SCRUTINY COMMITTEE |
| 6 MARCH 2019 |
| WORK PROGRAMME 2019/20 |
| REPORT OF HEAD OF LEGAL AND GOVERNANCE |

1 Purpose

1.1 To identify potential topics for the Committee to consider in 2019/20.

2 Action required

2.1 Members of the Committee are asked to come to the Committee with suggestions for reviews during 2019/20.

3 Background information

3.1 One of the main roles of the Overview and Scrutiny Committee is setting, managing and co-ordinating the overall programme of scrutiny work.

This includes:

- mapping out an initial programme for scrutiny at the start of the municipal year;
- monitoring progress against the programme throughout the year, and making amendments as required;
- evaluating the impact of scrutiny activity and using lessons learnt to inform future decisions about scrutiny activity.

3.2 Effective work programming is an important element of an effective scrutiny function and can help influence work on issues of local importance. In setting the programme for scrutiny activity, the Committee should aim for an outcome-focussed work programme that has clear priorities and is matched against the resources available to deliver the programme.

3.3 For the 2019/20 municipal year it is proposed that the Committee consider a topic per meeting, leaving capacity to extend reviews where necessary, consider emerging issues, and attendance by Portfolio Holders to discuss Council Plan performance.

3.4 The work programme needs to be flexible so that issues which arise as the year progresses can be considered appropriately. Changes and / or additions to the work programme will need to take account of the resources available to the Committee.

3.5 Where there are a number of potential items that could be scrutinised in a given year, consideration of what represents the highest priority or area of risk will assist with work programme planning.

4 List of attached information

4.1 Overview and Scrutiny Committee Terms of Reference.

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 None.

7 Wards affected

7.1 All.

8 Contact information

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